

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
CHIEF ELECTED OFFICIALS' MEETING MINUTES
April 28, 2014

The Chief Elected Officials' Meeting was called to order at 8:03 p.m. by Chair Rick Ketchum.

| Name | Present | Absent | Name | Present | Absent |
|-----------------|----------------|---------------|--------------|----------------|---------------|
| Robert Albrecht | X | | Rick Ketchum | X | |
| James Duffy | X | | Joe Panzica | X | |
| Kim Gouker | X | | Kevin Reibel | X | |
| William Holmes | | X | Ron Smith | X | |

Approval of Meeting Minutes

Kim Gouker motioned to approve the February 24, 2014 Meeting Minutes as presented. Motion was seconded by Robert Albrecht and carried.

New Business

Approval of PY 13 Memorandum of Understanding

Pam explained that the PY 13 Memorandum of Understanding (MOU) was submitted to DCEO after all signatures were obtained. She reminded members that they granted authority to NCI Works to approve the document on their behalf. Kevin Reibel motioned to ratify the approval of the PY 13 Memorandum of Understanding as presented. Motion was seconded by Robert Albrecht and carried.

Pam informed members that permission is being sought to submit the same document for PY 14.

Approval of the WIB

Pam presented the WIB Budget for consideration. Kevin Reibel motioned to approve the WIB Budget as presented. Motion was seconded by Joe Panzica and carried.

Approval of the PY 13 Plan Modification

Pam informed members that the PY 13 Plan Modification incorporates an \$83,522 increase to the Dislocated Worker Program. Robert Albrecht motioned to approve the PY 13 Plan Modification as presented. Motion was seconded by Ron Smith and carried.

WIB Appointment

Kevin Reibel motioned to appoint Tim Farragher to the NCI Works Board. Motion was seconded by Kim Gouker and carried.

Youth Council Appointments

Kim Gouker motioned to appoint Lisa Tavitias (Sauk Valley Community College) and Kim Purvis (Whiteside County Area Vocational Center) to the Youth Council. Motion was seconded by Jim Duffy and carried.

Approval of Summer Youth Employment Program

Pam provided an overview of the 2014 Summer Youth Employment Program. She said that the program is scheduled to run from June 1 – December 31, 2014. The funding request of \$489,937 will serve 150 youth ages 16-24. Pam told members that the Summer Program will consist of Work Readiness and Work Experience components for youth in the 8-county workforce area. She said that youth will be referred to both public and private worksites that provide work opportunities in their occupational areas of interest. The students, Pam said, will have a chance to earn money, learn about their career choices, obtain good work habits and establish a work history.

Joe Panzica motioned to approve the Summer Youth Employment Program as presented. Motion was seconded by Kevin Reibel and carried.

Discussion of Schedule for the PY 14 Plan Modification

Kathy Day informed members that the allocations for PY 14 have been received. She said that document is due to DCEO on June 4, 2014. In order to comply with the 30-day comment period, Kathy told members that the document would be completed prior May 4. Pam informed members that the PY 14 Plan would be submitted to the NCI Works Board during the May meeting and requested that the CEOs authorize the NCI Works Board to act on their behalf in approving the document. Kevin Reibel motioned to authorize the NCI Works Board to act on behalf of the CEOs in approving the PY 14 Plan Modification. Motion was seconded by Ron Smith and carried.

Other Business

Ron asked if any other appointments need to be made to the NCI Works Board. Pam replied that in some instances the Chief Elected Official can appoint an additional representative, but at this point the Board remains certified with 51% business representation.

Public Comments

None

Adjournment

With there being no further business, Jim Duffy motioned to adjourn. Motion was seconded by Kim Gouker and carried. Meeting adjourned at 8:17 p.m.

Jo Ann Johnson

Approved by:

Kevin Reibel
Secretary