

**Chief Elected Officials  
Meeting Minutes  
Monday, February 22, 2016**

The Chief Elected Officials meeting was called to order at 9:15 p.m. by Vice-Chairman Kim Gouker

Name	Present	Absent	Name	Present	Absent
Robert Albrecht		X	Rick Ketchum		X
James Duffy	X		Steve Malavolti		X
Randy Freeman	X		Kevin Reibel	X	
Kim Gouker	X		Ron Smith	X	

**PROXY:** Robert Albrecht to Kim Gouker

**OTHERS PRESENT:** John Fritts, Pam Furlan, Kathy Day, Jo Ann Johnson

Approval of Meeting Minutes

Jim Duffy motioned to approve the January 7, 2016 Meeting Minutes as presented. Motion was seconded by Ron Smith and carried.

**Business Meeting**

Plan Modification

Kathy informed members that up to \$60,000 may need to be transferred from the Dislocated Worker grant to the Adult grant in order to meet the 80% expenditures and obligations. Kathy told members that she is requesting this transfer now because if she would wait until the next CEO meeting it would not allow enough time to modify the grant and to meet the expenditures.

Pam informed members that under the Workforce Investment Act we could reimburse employers for the On-the-Job Training (OJT) Program up to 50% of the training costs if they would hire an individual eligible for the Title I Program. Under WIOA, Pam said, local areas are allowed to reimburse employers up to 75% of these training costs. She told members that it is being recommended that a sliding scale be used to determine the percentage of the reimbursement. Pam said that the final criteria is still being developed by staff and NCI Works so it is not yet finalized. However, because this recommendation is a change to current policy it will need to be included as a Plan Modification. Jim asked if by increasing the percentage of reimbursement would affect the number of enrollees in the OJT Program. Pam responded by saying that it would depend on the hourly rate but it would be an incentive for employers to hire through the OJT Program. After discussion, Jim Duffy motioned to transfer up to \$60,000 from Dislocated Worker to Adult grant, if needed. Motion also include the authorization to increase OJT reimbursement from “up to 50%” to “up to 75%” based on recommendation by NCI Works. Motion was seconded by Randy Freeman and carried.

## Approval of Resource Sharing Agreement Consultant Contract

Kathy informed members that she received two responses to the Request for Proposal that she submitted for a Resource Sharing Agreement Consultant which is part of the Memorandum of Understanding (MOU). Proposals were received from Thomas P. Miller & Associates and Chuck Phillips. Kathy told members after a review of the proposals and in conversation with Linda Burt and Cary Robbins (NCI Works Co-Chairs) that she is recommending that the contract be awarded to Thomas P. Miller & Associates. Kathy said that they have experience in contract negotiations and have a background in workforce. The amount of the contract, Kathy said, would be \$7,476.00. Kathy continued by saying that she still needs to call the references listed in the proposal. After discussion, Kevin motioned to accept the proposal from Thomas P. Miller & Associates, pending satisfactory reference checks. Ron Smith seconded the motion. Motion carried.

## Election of Officers

Jim Duffy motioned to retain the current Chief Elected Officials officers:

Rick Ketchum, Chairman

Kim Gouker, Vice Chairman

Secretary, Kevin Reibel, Secretary

Motion was seconded by Ron Smith and carried.

## Other Business

None

## Public Comments

None

## Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Ron Smith and carried. Meeting adjourned at 8:10 p.m.

Jo Ann Johnson

Approved by:



Kevin Reibel  
Secretary