

**Chief Elected Officials
Meeting Minutes
Monday, December 18, 2018**

The Chief Elected Officials meeting was called to order at 8:11 p.m. by Chairman Kim Gouker.

Name	Present	Absent	Name	Present	Absent
Robert Albrecht	X		Steve Malavolti	X	
James Duffy	X		Kevin Reibel		X
Randy Freeman	X		Ron Smith	X	
Kim Gouker	X		Jim Wentling	X	

OTHERS PRESENT: Pam Furlan, Kathy Day, Jo Ann Johnson

Approval of Meeting Minutes

Jim Duffy motioned to approve the October 23, 2017 Meeting Minutes. Motion was seconded by Ron Smith and carried.

Business Meeting

MOU "Status" Update

Pam updated the members on the Memorandum of Understanding (MOU) that they approved at their last meeting. She said that after the document was submitted to DCEO, National Able did submit their information and an amended MOU was reissued to DCEO. Pam stated that she has not heard if the PY 17 MOU has been approved.

Incentive Grant

Kathy requested approval to use the Incentive Grant (\$22,693) for Cyber Security Assessment for up to \$6,000, Leadership Training up to \$10,000, and the remainder for a Lean Assessment of our processes. Kathy stated that the funds must be utilized by June 30, 2018. Randy Freeman motioned to approve the use of the Incentive Grant for the projects Kathy identified. Motion was seconded by Robert Albrecht and a discussion was held regarding the purpose for the Lean Assessment of our processes. After discussion, Jim Duffy motioned to amend the motion to proceed with the Cyber Security Assessment and Leadership Training, but to bring back to the CEOs more detail about the Lean Assessment of our processes before any money is expended. Motion was seconded by Randy Freeman and carried.

PY 17 Funding

Kathy requested to transfer up to \$400,000 from the Dislocated Workers grant to the Adult grant. Randy Freeman motioned to approve the transfer of up to \$400,000 from the Dislocated Workers grant to the Adult grant. Motion was seconded by Ron Smith and carried.

Technology

Kathy requested approval to purchase three (3) laptop computers not to exceed \$1,200.00 each. She said that this is to add one computer to the One Stop and to replace two computers that are scheduled to be replaced this year. Steve Malavolti motioned to approve the request to purchase three (3) laptop computers not to exceed \$1,200.00 each. Motion was seconded by Jim Wentling and carried.

Update on NCI Works Appointments / NCI Works Appointment(s)

Pam informed members that there are currently 2 vacancies on NCI Works. One from Bureau County and one from Lee County. She said that she has someone interested from MTM and would like to contact Rob Lentz with Walmart DC. Pam told members that she talked with Jim Wentling prior to the meeting regarding an appointment for Lee County. She told members that Jim agreed to appoint Justin Wiggins (Wiggins Computing) to NCI Works. Pam asked members for their approval to appoint one of the representatives from Bureau County and Justin Higgins to NCI Works. Randy Freeman motioned to appoint one of the representatives from Bureau County and Justin Higgins to NCI Works. Motion was seconded by Robert Albrecht and carried.

Other Business

One-Stop Operator Procurement Process

Pam explained to members that the Request for Proposal for the One Stop Operator did not have a dollar range in the original proposal and therefore, the process needs to be rebid. Pam disseminated a copy of the revised Request for Proposal and reviewed the changes that were identified in red text. Referring to Page 6 of the document, Pam pointed out that the proposal now includes the funding range for the project of \$18,000 - \$58,000. Pam stated that this process also requires a neutral person/agency to take the lead. She told members that last year, North Central IL Council of Governments (Kevin Lindeman) took the lead on the project, but since he is a BEST Board member now that would be a conflict of interest. Pam said that she is hoping that someone from NCI Works will take the lead. Pam also told member that she needs to respond to DCEO with a timeline about the rebidding process no later than January 8, 2018. After discussion, Randy Freeman motioned to approve the One Stop Operator re-rid process. Motion was seconded by Jim Duffy and carried.

Update on LWIAs in Multiple EDRs

Pam reminded members that at the BEST, Inc. Board of Directors' meeting discussion was held regarding the LWIAs in Multiple EDRs and asked that the conversation be documented in the CEOs Minutes to reflect the matter was addressed. She reminded members that in Illinois there are 10 EDRs. Local Workforce Area 4 is one of five that are in 2 different EDRs. Pam told members that the power point she disseminated was presented at a recent IL Workforce Innovation Board. During this presentation, the Department of Labor announced that Ogle County would move to EDR 5. A lengthy discussion then followed regarding the local workforce development areas changes in the State of IL. Pam shared with members some of the demographic data that confirmed the decision for the move. Pam pointed out that the WIOA requires that local workforce areas reside entirely in one Economic Development Region. She said that the State is complying with a finding from the Department of Labor since there are 5 local workforce areas that are affected. After discussion, Ogle County representatives made it clear that they did not want to move to out of the current LWA #4. Members asked Pam to gather some information and possibility of re-designating the EDR instead of the LWA. Pam told members that DCEO is expected to request a waiver to allow for a transition period of one year therefore making the effective date of the move July 1, 2019. Ogle County representatives and Pam agreed to meet with Illinois Legislators about this matter.

Public Comments

None

Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Robert Albrecht and carried. Meeting adjourned at 8:32 p.m.

Jo Ann Johnson

Approved by:



Kevin Reibel
Secretary