

Chief Elected Officials Meeting
February 27, 2017
Approximately 8:00 p.m.
(following BEST, Inc. Board of Directors' Meeting)
Lee County Board Conference Room, Old Lee County Courthouse
Dixon, IL

AGENDA

Call to Order

Roll Call

Approval of October 24, 2016 Meeting Minutes (Enclosed) *(Action Item)*

Business Meeting

- Review & Approval of the Local Plan & Regional Plan (Pam Furlan) (Enclosed) *(Action Item)*
- Review & Approval of the Memorandum of Understanding (Programs & Services Component) (Pam Furlan) (Enclosed) *(Action Item)*
- MOU Budget Negotiation Contract (Kathy Day) *(Action Item)*

(Under the direction of the NCI Works Executive Committee, an RFP was issued for an individual or company to provide Cost Negotiations for next year's One Stop Center. The RFP was issued and rated. Requesting authority to enter into a contract with Workforce Enterprises Services for \$3,860 to complete the project)

- Special National Emergency Grants Contracts (Kathy Day) *(Action Item)*

(Two Special National Emergency Grants were submitted for consideration. One was for a Community Audit-Underemployed Study for \$76,886 and the other was for a Process Mapping Project in the amount of \$54,030. After negotiations, budgets for both projects were reduced. BEST, Inc. has been awarded both grants. We are requesting authorization to accept the contract from Thomas P. Miller & Associates for the Community Audit-Underemployed Study for \$52,000. Also requesting authorization to accept the contract from Workforce Enterprise Services for the Process Mapping project in the amount of \$33,800)

- Request to Release a Request for Quote/Request for Proposal for Cyber Testing (Kathy Day) *(Action Item)*

- Election of Officers (*Action Item*)

Current Officers: Rick Ketchum, Chair
 Kim Gouker, Vice-Chair
 Kevin Reibel, Secretary

Other Business

Public Comments

Adjournment