

Business Employment Skills Team, Inc.
Board of Directors' Meeting
June 22, 2015
6:30 p.m.
Old Lee County Courthouse, 3rd Floor Conference Room, Dixon, IL

REVISED AGENDA

Call to Order (Kevin Reibel)

Roll Call

Approval of the April 27, 2015 Meeting Minutes (Enclosed) (*Action Item*)

Public Comments

Executive Director's Reports

Kathy Day

✓ Approval of the Fiscal Reports for April 2015 (Enclosed) (*Action Item*)

✓ Fiscal Unit Updates (Enclosed)

- Grant Updates
- Youth
- Procurement
- Miscellaneous

✓ Additional Agenda Reports/Updates

- Community Service
- Staff Recognition
- Personnel Issues (See HR Committee Report)
- Out-of-State Travel (Enclosed) (*Action Item*)

✓ Activities Report (Enclosed)

Pam Furlan

✓ BEST Successes

✓ Legislative Update

- WIOA Appropriations/Transition & Implementation

✓ PY '14 Incumbent Worker Training (IWT)

- ✓ State 40% Training Expenditure Requirement
- ✓ Essential Skills Training Program
- ✓ Update on Current Projects and Grants
 - Accelerated Training in Manufacturing (ATIM) Grant
 - LaSalle County Adult Redeployment Grant
 - Illinois Talent Pipeline Grant
- ✓ NCI Works Activities
 - North Central IL Logistics Council (NCILC)
 - “No Place Like Home”
 - Chief Manufacturing Executives (CME) Group
 - Career Preparation/Life Skills Program (Evaluations Enclosed)
- ✓ Youth Program Update
 - Bridge – Streator Township High School
 - Education Outreach Program – Whiteside County Regional Office of Education
 - Regional Work Study – LaSalle County Regional Office of Education
 - Step Ahead – Bureau County Regional Office of Education
- ✓ PY '14 Participant Reports (Enclosed)
- ✓ PY '14 Business Relations Unit Report (Enclosed)
- ✓ Personnel Issues (Enclosed)
 - Program/Business Relations/Admin Staff Updates
 - ◆ General Update
 - Update on Staff Work Groups
 - ◆ Visibility
 - ◆ Grant Writing
 - ◆ Youth
 - Community Service Program
 - Staff Recognitions
 - Update on PY 14 Staff Goals
 - Rapid Response Activities
 - Conference Summaries (Enclosed)
- ✓ Contact List (Enclosed)

Committee Report(s)

HR Committee (Jennifer Robbins/Wayne Reising)

- ✓ Employee Annual Salary Adjustment (Enclosed) (*Action Item*)

Business Meeting

- ✓ Review and Approval of PY 15 Cost Allocation (Kathy Day) (Enclosed) (*Action Item*)
- ✓ Review of Staff Training Opportunities (Kathy Day) (*will be provided at meeting*)

Other Business

- ✓ BEST Website Update (Kathy Day) (*information will be provided at meeting*)
- ✓ Next Meeting: August 24, 2015

Adjournment