

Business Employment Skills Team, Inc.
Board of Directors' Meeting
February 22, 2016
6:30 p.m.
Sauk Valley Community College, Room 2K2, Dixon, IL

AGENDA

Call to Order (Kathy Enbom)

Roll Call

Approval of the January 7, 2016 Meetings Minutes (Enclosed) (*Action Item*)

Public Comments

Executive Director's Reports

Kathy Day

✓ Approval of the Fiscal Reports for November & December 2015 (Enclosed) (*Action Item*)

✓ Fiscal Unit Updates (Enclosed)

- Trade Training Grant
- Computer Support
- Consultant Contract
- Trade Case Management Grant
- Incentive Grant
- Request for Quotes (Audit & Workers Comp)
- Fund Transfer
- Rapid Response Grant
- Economic Summit

✓ Additional Agenda Reports/Updates

- Community Service
- Staff Recognition
- Personnel Issues
- Out-of-State Travel (Enclosed) (*Action Item*)

✓ PY 15 Goals (Enclosed)

✓ Activities Report (Enclosed)

Pam Furlan

- ✓ BEST Successes
- ✓ Legislative Update
 - WIOA Appropriations/Transition & Implementation
- ✓ PY '15 Incumbent Worker Training (IWT)
- ✓ State 40% Training Expenditure Requirement
- ✓ Essential Skills Training Program
- ✓ Update on Current Projects and Grants
 - Accelerated Training in Manufacturing (ATIM) Grant
 - LaSalle County Adult Redeployment Grant
 - Illinois Talent Pipeline Grant
- ✓ NCI Works Activities
 - North Central IL Logistics Council (NCILC)
 - “No Place Like Home”
 - Chief Manufacturing Executives (CME) Group
 - Career Preparation/Life Skills Programs
 - Employer Forums
- ✓ Youth Program Update
 - Bridge – Streator Township High School
 - Education Outreach Program – Whiteside County Regional Office of Education
 - Regional Work Study – LaSalle County Regional Office of Education
 - Step Ahead – Bureau County Regional Office of Education
- ✓ PY '15 Participant Reports (Enclosed)
- ✓ PY '15 Business Relations Unit Report (Enclosed)
- ✓ Personnel Issues (Enclosed)
 - Program/Business Relations/Admin Staff Updates
 - ◆ General Update
 - Update on Staff Work Groups
 - ◆ Visibility
 - ◆ Grant Writing
 - ◆ Youth
 - ◆ Transition/Implementation

- Community Service Program
- Staff Recognitions
- Rapid Response Activities
- Current On-the-Job Training Contracts
- Goals Update

✓ Contact List (Enclosed)

Business Meeting

- ✓ Out-of-State Travel Request (Enclosed) (*Action Item*)
- ✓ Out of State Conference Request (NAWDP Conference) (Enclosed) (*Action Item*)

Other Business

- ✓ Next Meeting: April 25, 2016

Adjournment