

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
August 24, 2026
6:30 p.m.**

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

**Join Zoom Meeting
<https://us02web.zoom.us/j/83082577392>
One tap mobile
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+13126266799, 83082577392# US (Chicago)**

AGENDA

- I. Call to Order (James Duffy / Jamey Sulser)
- II. Roll Call
- III. Approval of June 22, 2026 Meetings Minutes (**Page 1**) (*Action Item*)
- IV. Public Comments
- V. Executive Director Report
 - Legislative Update (**Page 5**)
 - NCI Works Update (**Page 5**)
 - PY 25 State of Illinois Supplemental Grant Update (**Page 5**)
 - PY 26 State of Illinois Supplemental Grant Update (**Page 5**)
 - Train the Trainer Grant (**Page 5**)
 - Staffing / Offices (**Page 6**)
 - DCEO Monitoring Letter (**Page 6**)
 - Audit (**Page 6**)
 - Activities since last meeting (**Page 6**)
 - NCI Works Customer Satisfaction Survey (**Page 7**)
 - Success Stories/Recognitions/Facebook Posts (**Page 20**)

VII. Finance Director Report (Jessica Green) (Page 26)

1. Grant 24-681004: PY 24 WIOA Formula
2. Grant 25-6810004: PY 25 WIOA Formula
3. Grant 26-071004: PY 25 Supplemental State Funding
4. Grant 25-6331004: WIOA Statewide Innovation/Train the Trainer
5. Grant 25-651004 Trade Adjustment Assistance
6. Approval of the Fiscal Reports ending June 30, 2026 (Page 27) (Action Item)

VIII. Request for Out of State Travel to attend the NAWDP Youth Symposium (Page 30) (Action Item)

IX. **Other Business**

- Next Meeting October 26, 2026

X. Adjournment