

**Business Employment Skills Team, Inc.  
Meeting Minutes  
April 27, 2026**

The Business Employment Skills Team, Inc. Board of Director’s Meeting was called to order at 6:30 p.m. by Co-Chair Jim Duffy. Roll call was taken.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Daisha Boehm	X		Charles Lenkaitis		X
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema		X	Jamey Sulser	Proxy	
Keane Hudson	X				

**PROXY:** Jamey Sulser to Wayne Reising

**OTHERS PRESENT:** Carrie Folken, Jo Ann Johnson, Jessica Green

Approval Meetings Minutes

Wayne Reising motioned to approve the February 23, 2026, Meeting Minutes. Motion was seconded by Gary Camarano. Roll Call was taken.

<b>Name</b>	<b>Present</b>	<b>Yes</b>	<b>Name</b>	<b>Present</b>	<b>No</b>
Daisha Boehm	X		Charles Lenkaitis		
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema			Jamey Sulser	X	
Keane Hudson	X				

Motion carried.

Public Comments

None

**Executive Director Report**

In addition to her typed report, Carrie reported that the DCEO Monitors will be in our offices May 11-14, 2026, conducting program and fiscal monitoring.

Carrie informed members that registrations are still be accepted for the AI Lunch and Learn webinar on May 7 from 12:00 – 1:15 p.m. Carrie told members that some of the funding from the Supplemental Grant was used to provide 5 Lunch and Learn events with 2 being held in person and 3 virtually.

As part of the Dashboard, Carrie said that she included a WIOA Impact Report that we received from FutureWorks. She said that FutureWorks does a lot of work with national organizations by providing

information for Illinois as well as local workforce areas. Carrie noted that the report includes both Title I and Title III (Wagner Peyser).

Answering a question about the Customer Satisfaction Survey, Carrie informed members that this survey was developed by the One Stop Partner Committee as part of the self assessment that was done with all of the Partners in LWIA #4. Carrie noted that the majority of the Partners are state agencies and we cannot force them to ask their customers to complete the survey. However, Carrie said that we are getting positive results from those that are completing the survey.

Wayne, on behalf of Ogle County, expressed appreciation for having a Work Based Learning individual working for Ogle County. Carrie noted that Lee County also hired individuals through the Work Based Learning program.

Finance Director Report

Jessica noted that her typed report was included with the meeting materials and told members that everything is running as it should be.

Wayne Reising motioned to approve the Fiscal Reports ending February 28, 2026. Motion was seconded by Keane Hudson. Roll Call was taken.

Name	Present	Yes	Name	Present	No
Daisha Boehm	X		Charles Lenkaitis		
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema			Jamey Sulser	X	
Keane Hudson	X				

Motion carried.

**Business Meeting**

Selection of Audit Firm

Carrie informed members that Request for Proposals were submitted for an Audit Firm to conduct the PY 25 Audit. She said that three Audit Firms responded to the request and referred members to the summary sheets that were included with the meeting materials. She said that reviewers recommended Sikich as the audit for PY 25. Carrie noted that CliftonLarsonAllen (CLA) has provided auditing services for the past 8 years and this recommendation is not a reflection on their ability to do the job. She said that it is recommended that audit firms should change from time to time. Kerwin Paris motioned to approve the proposal from Sikich to perform the Audit as outlined in their proposal. Motion was seconded by Keane Hudson. Roll Call vote was taken.

Name	Present	Yes	Name	Present	No
Daisha Boehm	X		Charles Lenkaitis		
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema			Jamey Sulser	X	

Keane Hudson	X				
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Motion carried.

**Other Business**

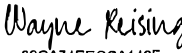
Jim informed members that the next BEST Board of Director's meeting will be on Monday, June 22, 2026, at 6:30 p.m. It was noted that the HR Committee will meet prior to the BEST Board meeting.

Adjournment

With there being no further business, the BEST Board of Director's meeting was adjourned until June 22, 2026.

Jo Ann Johnson

Approved by

Signed by:  
  
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Wayne Reising  
Secretary