

**Chief Elected Officials
Meeting Minutes
February 23, 2026**

The Chief Elected Officials meeting was called to order at 7:08 p.m. by Chairman James Duffy. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
Daisha Boehm	X		Charles Lenkaitis		X
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	Proxy	
Keane Hudson	X		Wayne Reising	X	

OTHERS PRESENT: Carrie Folken, Jo Ann Johnson, Jessica Green

Approval of Meeting Minutes

Keane Hudson motioned to approve the December 15, 2025 Meeting Minutes. Motion was seconded by Chris Flikkema. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Business Meeting

NCI Works Membership Update (Possible Appointments)

Carrie informed members that two individuals have submitted their resignation to NCI Works. She said that she has been in contact with a few individuals who may be interested in serving on the Board. Carrie said that she has talked with Brian Kraft and Lisa Wakely who are both interested in being appointed to the NCI Works Board. Brian Kraft, Carrie said, is with Peoples National Bank and Lisa Wakely is with SPX Cooling Technologies. Carrie told members that she has reached out to OSF and their Talent Acquisition Department is to give her a name of someone who will be able to represent Healthcare on NCI Works. Carrie requested that both Brian and Lisa be considered for nomination to the NCI Works Board. Wayne Reising motioned to appoint Brian Kraft and Lisa Wakely to NCI Works. Motion was seconded by Chris Flikkema. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Approval of the Memorandum of Understanding (MOU) Outcome Report, PY 25 Memorandum of Understanding (MOU) and Annual Budget for PY 26

Carrie informed members that we are fortunate to have a good group of Partners from LWIA #4 to work with. She said that the Partners met and have agreed on the Memorandum of Understanding (MOU) document, the Report of Outcomes and the Budget for PY 26. Carrie told members that the Partners have the best interest in mind for both clients and businesses. Chris Flikkema motioned to approve the PY 26 Memorandum of Understanding (MOU), the Report of Outcomes and the Budget as presented. Motion was seconded by Keane Hudson. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Approval to transfer funds from the Dislocated Worker Grant to the Adult Grant

Jessica requested to transfer funds between the Disclosed Worker Grant to the Adult Grant. She explained that at this point she does not have dollar amount to request, but she is seeing more expenditures in the Adult program and would like to have the opportunity to transfer funds, if needed, before the next CEO meeting. Wayne Reising approved Jessica’s request to transfer money from the Dislocated Worker Grant to the Adult Grant if needed. Motion was seconded by Chris Flikkema. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Approval for any grant modifications

Carrie informed members that Plan Modifications are due in March for the Local and Regional Plans to the State. She told members that these modifications are posted on the BEST and NCI Works websites for public review. Carrie said that the modifications are most language changes to meet the Governor’s Guidelines. Wayne Reising motioned to approve the Local and Regional Plan Modifications as presented. Motion was seconded by Michael McEmery. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Other Business

Jim informed members that the next CEO Meeting will be held on Monday, April 27, 2026, following the BEST Board of Directors meeting.

On behalf of the Board of Directors and the Chief Elected Officials, Jim thanked Jessica for the time that she and Mary dedicated to working with the auditors. Members unanimously agreed and expressed their appreciation with a “Good job!”

Public Comments


None

Adjournment

With there being no further business, the meeting adjourned. Meeting adjourned at 7:25 p.m.

Jo Ann Johnson

Approved by:

Signed by:

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Wayne Reising
Secretary