

**Business Employment Skills Team, Inc.
Board of Directors' Meeting**

April 27, 2026

6:30 p.m.

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL**

Or

Join Zoom Meeting

<https://us02web.zoom.us/j/89806692500>

Meeting ID: 898 0669 2500

One tap mobile

+13092053325, 89806692500# US

+13126266799, 89806692500# US (Chicago)

AGENDA

- I. Call to Order (James Duffy / Jamey Sulser)
 - II. Roll Call
 - III. Approval of the February 23, 2026 Meetings Minutes **(Page 1)** *(Action Item)*
 - IV. Public Comments.
 - V. Executive Director Report
 - Legislative Update **(Page 4)**
 - NCI Works Update **(Page 4)**
 - PY 2025 Apprenticeship Activities **(Page 4)**
 - State of Illinois Supplemental Grant Update **(Page 5)**
 - Train the Trainer Grant **(Page 5)**
 - Program Services Team **(Page 5)**
 - Staffing / Offices **(Page 6)**
 - Podcast Numbers **(Page 6)**
 - Activities since last meeting **(Page 7)**
- PY 25 Dashboard **(Page 8)**
- PY '25 Participant Reports **(Page 13)**
- PY '25 Business Relations Unit Report **(Page 14)**

NCI Works Customer Satisfaction Survey (Page 15)
WIOA Impact Report (Page 29)
Success Stories/Recognitions (Page 31)

VII. Finance Director Report (Jessica Green) (Page 40)

1. Grant 24-681004: PY 24 WIOA Formula
2. Grant 25-6810004: PY 25 WIOA Formula
3. Grant 24-651004: PY 25 Apprenticeship Expansion Grant
4. Grant 26-071004: PY 25 Supplemental State Funding
5. Grant 25-6331004: WIOA Statewide Innovation/Train the Trainer
6. Grant 25-651004 Trade Adjustment Assistance
7. Approval of the Fiscal Reports ending February 28, 2026 (Page 41) (Action Item)

VIII. **Business Meeting**

1. Selection of Audit Firm (Carrie Folken (Page 44) (Action Item)

IX. **Other Business**

- Next Meeting June 22, 2026

X. Adjournment