

**Chief Elected Officials
Meeting Minutes
December 15, 2025**

The Chief Elected Officials meeting was called to order at 6:50 p.m. by Chairman James Duffy. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
Daisha Boehm	X		Charles Lenkaitis		X
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

OTHERS PRESENT: Jamey Sulser, Carrie Folken, Jo Ann Johnson

Approval of Meeting Minutes

Wayne Reising motioned to approve the October 27, 2025 Meeting Minutes. Motion was seconded by Chris Flikkema. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Business Meeting

Approval of Impartial Negotiator for Program Year 2026 Memorandum of Understanding (MOU)

Carrie informed members that NCI Works appointed her as the Impartial Negotiator for the PY 2026 MOU. She reminded members that last year she was appointed to negotiate the Agreement and Budget for the One Stop System. After discussion, Kerwin Paris motioned to appoint Carrie Folken as the Impartial Negotiator for the PY 2026 Memorandum of Understanding (MOU). Motion was seconded by Chris Flikkema. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Pre-Planning Guide PY 2026 MOU Modification

Carrie referred members to the Pre-Planning Guide for the PY 2026 MOU Modification noting that it establishes a timeline for items being completed. She said that at the February 2026 CEO meeting, she will present the MOU Modification and Budget for approval.

Election of Officer(s)

Keane Hudson motioned to retain the current officers for 2026. Motion was seconded by Kerwin Paris. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Officers for 2026: Chairman (James Duffy)
 Vice-Chairman (Chris Flikkema)
 Secretary (Wayne Reising)

Approval for any grant modifications (if necessary)

None

Other Business

Jim informed members that the 2026 Meeting Schedule is as follows:

- ✓ February 23, 2026
- ✓ April 27, 2026
- ✓ June 22, 2026
- ✓ August 24, 2026
- ✓ October 26, 2026
- ✓ December 14, 2026

Public Comments

None

Adjournment

With there being no further business, the Chief Elected Officials meeting was adjourned at 6:53 p.m.

Jo Ann Johnson

Approved by:

Signed by:

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Wayne Reising
Secretary