

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
February 23, 2026
6:30 p.m.**

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

**Join Zoom Meeting
<https://us02web.zoom.us/j/88908500328>
Meeting ID: 889 0850 0328
One tap mobile
+13092053325, 88908500328# US
+13126266799, 88908500328# US (Chicago)**

AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
 - II. Roll Call
 - III. PY 24 Audit Report (Jessica Green / Rusty Gibson) (Page 1) (*Action Item*)
 - IV. Approval of the December 15 2025 Meetings Minutes (Page 8) (*Action Item*)
 - V. Public Comments.
 - VI. Executive Director Report
 - Legislative Update (Page 12)
 - NCI Works Update (Page 12)
 - PY 2025 Apprenticeship Activities (Page 12)
 - State of Illinois Supplemental Grant Update (Page 13)
 - Train the Trainer Grant (Page 13)
 - Podcast Numbers (Page 13)
 - Activities since last meeting (Page 14)
- PY 25 Dashboard (Page 15)
- PY '25 Participant Reports (Page 20)
 - PY '25 Business Relations Unit Report (Page 21)
 - NCI Works Customer Satisfaction Survey (Page 22)
 - Success Stories/Recognitions (Page 36)

VIII. Finance Director Report (Jessica Green) (Page 44)

1. Grant 24-681004: PY 24 WIOA Formula
2. PY 24 Audit
3. Grant 25-6810004: PY 25 WIOA Formula
4. PY 25 Apprenticeship Expansion Grant
5. PY 25 Supplemental State Funding
6. Grant 24-661004 Trade Adjustment Assistance
7. Approval of the Fiscal Reports ending December 2025 (Page 45) (*Action Item*)

IX. **Business Meeting**

X. **Other Business**

- Next Meeting April 27, 2026

XI. Adjournment