

**Business Employment Skills Team, Inc.
Meeting Minutes
October 27, 2025**

The Business Employment Skills Team, Inc. Board of Director's Meeting was called to order at 6:30 p.m. by Co-Chair James Duffy. Roll call was taken.

Name	Present	Absent	Name	Present	Absent
Daisha Boehm	X		Keane Hudson	X	
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema	Proxy		Jamey Sulser	Proxy	

PROXIES: Jamey Sulser to Wayne Reising, Chris Flikkema to Keane Hudson

OTHERS PRESENT: Carrie Folken, Jo Ann Johnson, Jessica Green

Approval of Minutes

Wayne Reising motioned to approve the August 25, 2025 Meeting Minutes. Motion was seconded by Kerwin Paris. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Keane Hudson	X	
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema	X		Jamey Sulser	X	

Motion carried.

Executive Director Report

Carrie provided members with an update to her typed report:

- Government Shutdown Impact: Carrie stated that the current government shutdown does not significantly affect program funding at this time. However, it is expected to impact Program Year 2026, beginning July 1, 2026.
- DCEO Program/Fiscal Monitoring: Carrie reported that monitoring is complete. She said that we recently heard from DCEO and all responses have been accepted. The next monitoring visit will be in May or June of 2026.

PY 25 Dashboard

- Carrie noted that the 4th Quarter Report will include statistical data, so numbers may fluctuate.
- She also highlighted the NCI Works Customer Satisfaction Survey, included in the meeting materials. This survey is being completed system-wide by all partners and customers.

HR Committee Report

Wayne informed members that the HR Committee met prior to the BEST Board meeting to review the Employee Health Insurance Renewal. The committee reported an 8.6% increase in health benefits with UnitedHealthcare.

The HR Committee recommended retaining the current Health and Life Plan with United Healthcare. This recommendation was moved by committee action. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Keane Hudson	X	
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema	X		Jamey Sulser	X	

Motion carried.

Finance Director Report

Jessica noted that her typed report was included with the meeting materials. She added that the PY 24 Audit is not yet final, but they are coming close to an end. Jessica said that the Audit will be presented at the December 15, 2025 Board meeting.

Jessia said that the PY 25 Supplemental State Funding grant has been accepted in to the system, so staff will be able to start spending towards that grant.

Keane Hudson motioned to approve the Fiscal Reports ending August 2025. Motion was seconded by Gary Camarano. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm	X		Keane Hudson	X	
Gary Camarano	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Kathy Enbom	X		Wayne Reising	X	
Chris Flikkema	X		Jamey Sulser	X	

Motion carried.

Other Business

Jim informed members that the next meeting will be December 15, 2025, 6:30 p.m.

Public Comments


Gary Camarno informed members of a new coming to the area. He said that JungBunzlauer is a Swiss company currently in Canada looking to make a presence in the United States near the Mississippi River. This company, Gary said, works with natural ingredients for food. He said that the site is the old IFF (International Flavors and fragrance building in Thomson. Gary said that they were also purchasing additional land to expand. He said that he will keep members informed as it progresses.

Adjournment

With their being no further business, the BEST Board of Director's Meeting was adjourned until December 15, 2025. Meeting adjourned at 6:46 p.m.

Jo Ann Johnson

Approved by:

Signed by:

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Wayne Reising for Jamey Sulser
Secretary