

**Chief Elected Officials  
Meeting Minutes  
June 23, 2025**

The Chief Elected Officials meeting was called to order at 6:45 p.m. by Chairman James Duffy. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
Daisha Boehm		X	Charles Lenkaitis		X
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

**OTHERS PRESENT:** Carrie Folken, Jo Ann Johnson, Jessica Green

Approval of Meeting Minutes

Kerwin Paris motioned to approve the April 28, 2025, Meeting Minutes. Motion was seconded by Keane Hudson. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm			Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

**Business Meeting**

Request and Approval for PY 25 WIOA Grant Request

Carrie informed the members that BEST has received its Program Year 2025 (July 1, 2025 – June 30, 2026) funding allocations. She requested authorization to submit the grant application, which includes the proposed budget and participant details outlining the intended use of the funds.

Kerwin Paris made a motion to authorize Carrie to prepare and submit the necessary grant documents to the Department of Commerce and Economic Opportunity (DCEO) to secure the PY25 allocation. The motion was seconded by Keane Hudson. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Daisha Boehm			Charles Lenkaitis		
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	

Motion carried.

Approval of any grant modifications (if necessary)

None

Other Business

Jim informed members that the next CEO Meeting will be on August 25, 2025, following the BEST Board of Director's meeting.

Public Comments

None

Adjournment

With there being no further business, the CEO Meeting was adjourned. Meeting adjourned at 6:49 p.m.

Jo Ann Johnson

Approved by:

Signed by:  
  
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Wayne Reising  
Secretary