

**Chief Elected Officials  
(Hybrid) Meeting Minutes  
February 24, 2025**

The Chief Elected Officials meeting was called to order at 6:54 p.m. by Chairman James Duffy. Roll Call was taken.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Daisha Boehm	X (Virtual)		Michael McEmery	X (Virtual)	
James Duffy	X		Kerwin Paris	X	
Chris Flikkema	X (Virtual)		Wayne Reising	X	
Keane Hudson	X				

**OTHERS PRESENT:** Carrie Folken, Jo Ann Johnson, Jessica Green

Approval of Meeting Minutes

Kerwin Paris motioned to approve the December 9, 2024 Meeting Minutes. Motion was seconded by Keane Hudson. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
Daisha Boehm	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X				

Motion carried.

**Business Meeting**

Approval of the Memorandum of Understanding (MOU) Outcome Report of Annual Budget Negotiations for PY 25

Carrie informed members that the Outcome Report of the MOU Annual Budget Negotiations for PY 25 notifies the Governor's Office of the progress of the negotiations between the One Stop System Partners. Carrie told members that the Partners held 2 meetings and have agreed to the Budget and MOU Document. Wayne Reising motioned to approve the MOU Outcome Report of Annual Budget Negotiations for PY 25. Motion was seconded by Keane Hudson. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
Daisha Boehm	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X				

Motion carried.

### Review & Approval of the PY 25 Memorandum of Understanding (MOU)

Carrie said that the MOU for PY 25 was reviewed and updated accordingly. She said that basically the updates were clerical in nature and the scope of the document has not changed. This document, Carrie said, is approved for 3 years unless it requires modification. Carrie reminded members that PY 24 was the first year of the MOU Document. The Budget, Carrie said, needs to be reviewed and approved on an annual basis. Carrie pointed out that the changes to the narrative were identified in the margins of the document. Carrie reported that the document and the budget reflect the contributions that each of the partners make to the One Stop Center that is now located in Sterling, IL. Wayne Reising motioned to approve the MOU Document and Budget as presented. Motion was seconded by Kerwin Paris. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
Daisha Boehm	X		Michael McEmery	X	
James Duffy	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X				

Motion carried.

### Request approval for any grant modifications (if necessary)

None

### Other Business

Jim informed members that the next CEO Meeting will be April 28, 2025 following the BEST Board of Director's Meeting.

### Public Comments

None

### Adjournment

With there being no further business, the meeting was adjourned. Meeting adjourned at 7:04 p.m.

Jo Ann Johnson

Approved by:

Wayne Reising  
Secretary