

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
October 28, 2024**

6:30 p.m.

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

Join Zoom Meeting

<https://us02web.zoom.us/j/81083070744>

Meeting ID: 810 8307 0744

Dial by your location

• +1 309 205 3325 US

Meeting ID: 810 8307 0744

AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
 - II. Roll Call
 - III. Approval of the August 26, 2024 Meetings Minutes **(Page 1)** *(Action Item)*
 - IV. Public Comments.
 - V. Executive Director Report
 - Legislative Update **(Page 4)**
 - NCI Works Update **(Page 4)**
 - Apprenticeship Activities Update **(Page 4)**
 - Business Services Team Update **(Page 4)**
 - Program Services Team Update **(Page 5)**
 - Podcast Numbers **(Page 6)**
 - Offices and Personnel **(Page 7)**
 - Activities since last meeting **(Page 7)**
- PY 24 Dashboard **(Page 8)**

PY '24 Participant Reports (Page 13)
PY '24 Business Relations Unit Report (Page 14)
Success Stories/Recognitions (Page 15)

VI. Finance Director Report (Jessica Green) (Page 30)

1. PY 23 Audit
2. PY 24 WIOA
3. PY 24 Apprenticeship Expansion
4. PY 24 Supplemental State Funding
5. Grant 22-661004 (Trade Adjustment Assistance)
6. Approval of the Fiscal Reports ending August, 2024 (Page 31) (*Action Item*)

VIII. **Business Meeting**

1. Potential HR Committee Meeting in November 2024

IX. **Other Business**

- Next Meeting: December 16, 2024

X. Adjournment