

**Youth Committee (Virtual)  
Meeting Minutes  
April 9, 2024**

The NCI Works Youth Committee Meeting was called to order by Teresa Strum, Chair, at 4:01 p.m. Roll call was taken.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Lyndsay Bliss		X	Sarah McFarlane	X	
Jim Carlson	X		Terry McGuire	X	
Emlee Dooley		X	Kris Noble		
Beth Dellatori		X	Rhiannon Seible	X	
Sally Hanrahan	X		Teresa Strum	X	
Dwayne Mentgen	X				

**Proxies:** Kris Noble to Sally Hanrahan; Rhiannon Seible to Sally Hanrahan

**Others Present:** Carrie Folken, Jo Ann Johnson

Approval of Meeting Minutes

Teresa Strum motioned to approve the February 13, 2024 Meeting Minutes as written. Motion was seconded by Sally Hanrahan. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
Lyndsay Bliss			Sarah McFarlane	X	
Jim Carlson	X		Terry McGuire	X	
Emlee Dooley			Kris Noble	X	
Beth Dellatori			Rhiannon Seible	X	
Sally Hanrahan	X		Teresa Strum	X	
Dwayne Mentgen	X				

Motion carried.

**Business Meeting**

Update on Career Preparation/Life Skills Programs

Sally then provided an update on the career preparation/life skills programs noting that the next five weeks are confirmed with employers providing information to students at the Safe School.

PY 23 Youth Providers Report

Sally referred members to the Youth Provider Report that was included with the meeting materials. She reported that as of the end of March, all projects are going as planned.

Review & Approval of PY 24 Youth Request for Proposals

Carrie informed members that the current providers submitted a Request for Proposal for a youth project in Program Year 2024 (July 1, 2024 – June 30, 2025). She said that a team of reviewers read and rated each of the projects and their recommendation was included with the meeting materials. Carrie pointed out that due to providers spending being historically under budget that some of the recommendations is contingent on funding availability. Carrie told members that BEST has not received the allocation for next year so all of the contracts will need be approved pending contract negotiation and funding availability.

Bureau Henry Stark Regional Office of Education – Teresa Strum motioned to approved the Bureau Henry Stark Regional Office of Education Request for Proposal pending contract negotiations and funding availability. Motion was seconded by Terry McGuire. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Lyndsay Bliss			Sarah McFarlane	X	
Jim Carlson	X		Terry McGuire	X	
Emlee Dooley			Kris Noble	X	
Beth Dellatori			Rhiannon Seible	X	
Sally Hanrahan	X		Teresa Strum	X	
Dwayne Mentgen	X				

Motion carried.

Regional Office of Education #35 – Sarah McFarlane motioned to approve the Request for Proposal submitted by the Regional Office of Education #35. Motion was seconded by Sally Hanrahan. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Lyndsay Bliss			Sarah McFarlane	X	
Jim Carlson			Terry McGuire	X	
Emlee Dooley			Kris Noble	X	
Beth Dellatori			Rhiannon Seible	X	
Sally Hanrahan	X		Teresa Strum	X	
Dwayne Mentgen					

Jim Carlson and Terry McGuire abstained from discussion and voting on the Request for Proposal submitted by the Regional Office of Education #35. Motion carried.

Regional Office of Education #47 – Jim Carlson motioned to approve the Request for Proposal submitted by the Regional Office of Education #47. Motion was seconded by Dwayne Mentgen. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Lyndsay Bliss			Sarah McFarlane	X	
Jim Carlson	X		Terry McGuire	X	
Emlee Dooley			Kris Noble	X	
Beth Dellatori			Rhiannon Seible	X	

Sally Hanrahan	X		Teresa Strum	X	
Dwayne Mentgen	X				

Motion carried.

Supplemental Funds Update

Carrie provided members with an update on the Supplemental Grant funds that BEST received. She said that staff are still doing work-based learning for individuals who are looking for a temporary jobs. Since the program ends on June 30, Carrie said that there is not a lot of time left.

Carrie said that the computers were purchased for the homeless shelters and some community based organizations in our 8-county area. Carrie told members that BEST is doing a workshop for one of the groups that received the computers to review job search skills as well as on-line job applications and interviewing techniques.

In regards to the career exploration event, Carrie said that she has been working with Dwayne (SRAVTE) and Sasha (Sauk Valley Community College) to help offset some of their transportation costs for events that have been taking place for students conducting career exploration. Carrie informed members that Goggles were purchased as well as Career Exploration software for the Career & Technical Education in Elizabeth and Whiteside Area Career Center. She said that since there is funds available, BEST will purchase Goggles and Career Exploration software for their youth career advisors to use with their students.

Carrie reminded members of the upcoming Rural Mental Health Awareness Conference that is being held on May 1, 2024 at Starved Rock Lodge and Convention Center. She encouraged members to register if they have not already done so. She said that resources from agencies will also be available to assist individuals with information.

**Other Business**

Member Updates

Jim shared successes of three of his former students. He said the one has passed her Boards and is working as a CNA. The other 2 students have successfully received scholarships to return to school and continue their education. Jim complimented IVCC’s Financial Aid Department that facilitated a FAFSA workshop for the students.

Carrie told members that at the last NCI Works meeting, it was agreed to move the One Stop Comprehensive Center from Ottawa to Sterling. She said this move will be effective July 1, 2024.

Teresa asked members to make note of the meeting schedule (July 11, August 13 and October 8).

Public Comments

None

Adjournment

With there being no further business, Jim Carlson motioned to adjourn. Motion was seconded by Terry McGuire. Motion carried. Meeting adjourned at 4:25 p.m.

Jo Ann Johnson