

**Business Employment Skills Team, Inc.  
Board of Directors' Meeting  
August 26, 2024**

**6:30 p.m.**

**Lee County Board Conference Room  
Old Lee County Courthouse, Dixon, IL  
Or**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/81562165408>**

**Meeting ID: 815 6216 5408**

**Dial by your location**

**• +1 312 626 6799 US (Chicago)**

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## ***AGENDA***

- I. Call to Order (James Duffy / Kathy Enbom)
  - II. Roll Call
  - III. Approval of the June 24, 2024 Meetings Minutes **(Page 1)** *(Action Item)*
  - IV. Public Comments.
  - V. Executive Director Report
    - Legislative Update **(Page 4)**
    - NCI Works Update **(Page 4)**
    - Apprenticeship Activities Update **(Page 4)**
    - Supplemental Grant **(Page 5)**
    - Program Services Team Update **(Page 6)**
    - Podcast Numbers **(Page 6)**
    - Offices and Personnel **(Page 7)**
    - Activities since last meeting **(Page 8)**
- PY 23 Dashboard **(Page 9)**

PY '23 Participant Reports (Page 14)

PY '23 Business Relations Unit Report (Page 15)

Success Stories/Recognitions (Page 16)

VI. Finance Director Report (Jessica Green) (Page 26)

1. PY 23 WIOA Expenditure Ratios
2. PY 23 DCEO Fiscal Monitoring
3. PY 23 Audit
4. PY 24 WIOA
5. PY 23 Apprenticeship Expansion
6. PY 24 Apprenticeship Expansion
7. PY 23 Supplemental State Funding
8. PY 24 Supplemental State Funding
9. Grant 22-661004 (Trade Adjustment Assistance)
10. Approval of the Fiscal Reports ending June 30, 2024 (Page 27) (*Action Item*)

VIII. **Business Meeting**

IX. **Other Business**

- Next Meeting: October 28, 2024

X. Adjournment