

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
June 24, 2024
6:30 p.m.**

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

**Join Zoom Meeting
<https://us02web.zoom.us/j/81366261301>
Meeting ID: 813 6626 1301
Dial by your location
• +1 312 626 6799 US (Chicago)
Meeting ID: 813 6626 1301**

AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
 - II. Roll Call
 - III. Approval of the April 22, 2024 Meetings Minutes (Page 1) (*Action Item*)
 - IV. Public Comments.
 - V. Executive Director Report
 - Legislative Update (Page 4)
 - NCI Works Update (Page 4)
 - Apprenticeship Activities Update (Page 4)
 - Supplemental Grant (Page 4)
 - Podcast Numbers (Page 6)
 - Offices and Personnel (Page 7)
 - Activities since last meeting (Page 7)
- PY 23 Dashboard (Page 9)
PY '23 Participant Reports (Page 14)
PY '23 Business Relations Unit Report (Page 15)
Success Stories/Recognitions (Page 16)

VI. Finance Director Report (Jessica Green) (Page 32)

1. PY 23 WIOA Expenditure Ratios
2. DCEO Monitoring
3. PY 24 WIOA Allocation
4. PY 23 Apprenticeship Expansion
5. PY 23 Supplemental State Funding
6. Grant 22-661004 (Trade Adjustment Assistance)
7. Approval of the Fiscal Reports ending April 30, 2024 (Page 33) (Action Item)

VII. HR Committee Report (Wayne Reising)

1. Review and Approval of Annual Staff Increases (Action Item)
2. Review and Approval of “Above and Beyond” Increases (Information will be provided at meeting) (Action Item)

VIII. **Business Meeting**

IX. **Other Business**

- Out of State Travel Request (Page 40) (NAWDP Youth Symposium)
- Next Meeting: August 26, 2024

X. Adjournment