

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
April 22, 2024
6:30 p.m.**

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

**Join Zoom Meeting
<https://us02web.zoom.us/j/81002173696>
Meeting ID: 810 0217 3696
Dial by your location
• +1 309 205 3325 US
Meeting ID: 810 0217 3696**

AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
- II. Roll Call
- III. Approval of the February 26, 2024 Meetings Minutes (Page 1) (*Action Item*)
- IV. Public Comments.
- V. Executive Director Report
 - Legislative Update (Page 4)
 - NCI Works Update (Page 4)
 - Apprenticeship Activities Update (Page 4)
 - Supplemental Grant (Page 5)
 - Program Services Team (Page 6)
 - Podcast Numbers (Page 7)
 - Outreach (Page 8)
 - Offices and Personnel (Page 8)
 - Activities since last meeting (Page 9)

PY 23 Dashboard (Page 10)

PY '23 Participant Reports (Page 15)

PY '23 Business Relations Unit Report (Page 16)

Success Stories/Recognitions (Page 17)

VI. Finance Director Report (Jessica Green) (Page 31)

1. PY 23 WIOA Expenditure Ratios
2. PY 23 Apprenticeship Expansion
3. Supplemental State Funding
4. Approval of the Fiscal Reports ending February 29, 2024 (*Action Item*)

VII. HR Committee Report (Wayne Reising)

1. Executive Director Performance Evaluation / Contract Negotiation

Executive Session (5 ILCS 120/2 (c) 1 – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.)

VIII. **Business Meeting**

1. Approval of the April 24, 2023 Executive Session Minutes (Page 41) (*Action Item*)
2. Executive Director Contract Renewal (*Action Item*)

IX. **Other Business**

Next Meeting: June 24, 2024

X. Adjournment