

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
February 26, 2024
6:30 p.m.**

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

**Join Zoom Meeting
<https://us02web.zoom.us/j/87173515094>
Meeting ID: 871 7351 5094
Dial by your location
• +1 309 205 3325 US
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AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
- II. Roll Call
- III. Approval of the December 18, 2023 Meetings Minutes (Page 1) (*Action Item*)
- IV. Public Comments.
- V. Executive Director Report
 - Legislative Update (Page 6)
 - NCI Works Update (Page 6)
 - Apprenticeship Activities Update (Page 6)
 - Supplemental Grant (Page 6)
 - Program Services Team (Page 8)
 - Podcast Numbers (Page 9)
 - Outreach (Page 9)
 - Offices and Personnel (Page 9)
 - Activities since last meeting (Page 10)

PY 23 Dashboard (Page 11)

PY '23 Participant Reports (Page 16)

PY '23 Business Relations Unit Report (Page 17)

Year End Performance Report (Page 18)

Success Stories/Recognitions (Page 19)

VI. Finance Director Report (Jessica Green) (Page 39)

1. Trade Grant

2. PY 23 WIOA Expenditure Ratios

3. PY 23 Apprenticeship Expansion

4. Approval of the Fiscal Reports ending December 31, 2023 (40) (Action Item)

VII. **Other Business**

Next Meeting: April 22, 2024

VIII. Adjournment