

**Chief Elected Officials
(Hybrid) Special Meeting Minutes
May 8, 2023**

The Chief Elected Officials meeting was called to order at 5:30 p.m. by Chairman James Duffy. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson			Wayne Reising	X	
Steven Malavolti			LaDon Trost		X

PROXY: Keane Hudson to Jim Duffy; Steven Malavolti to Wayne Reising

OTHERS PRESENT: Carrie Folken, Jo Ann Johnson, Annette Pace

Business Meeting

Approval to Submit an Initial Grant Application for PY 23 (July 1, 2023 – June 30, 2024) once Allocations are Received

Carrie asked permission to submit an initial grant application for PY 23 funds once we receive local allocations. Michael McEmery motioned to enter into a grant application process for the WIOA formula grant funds once allocations are received. Motion was seconded by Wayne Reising.

Carrie informed members that the WIOA grants are good for a 2-year cycle so although we don't have funds yet for PY 23 we are using funds from PY 22 to carry our programs and services. She told members that each year local workforce areas need to enter into an application process with DCEO to receive the funds. Carrie noted that the local workforce area receives the allocation from the state and the amount received is not negotiable. Carrie also pointed out that the Chief Elected Officials need to approve and sign off on these funds, so a paper trail is needed.

Carrie told members that if the local workforce area receives the allocations, she will report the information at the next CEO meeting.

Other Business

Jim Duffy asked Carrie for an update on the Finance Director position. Carrie reported that Jessica has applied for it and she has talked with Jessica and Annette and established a structure and timelines. Carrie told members that the Accountant position will be posted. Annette has agreed to stay on as long as needed. Carrie said that Jessica has been learning a lot more about the position and the application that was just approved will be one of the first things that Annette works with Jessica on.

Public Comments


None

Adjournment

With there being no further business, the CEO Meeting was adjourned at 5:41 p.m.

Jo Ann Johnson

Approved by:

DocuSigned by:

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Wayne Reising
Secretary