

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
August 28, 2023, 2023
6:30 p.m.
Business Employment Skills Team, Inc.
Lee County Board Conference Room
Old Lee County Courthouse, 3rd Floor
Dixon, IL**

**Join Zoom Meeting
<https://us02web.zoom.us/j/81529026598>
Meeting ID: 815 2902 6598
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AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
 - II. Roll Call
 - III. Approval of the June 26, 2023 Meetings Minutes (**Page 1**) (*Action Item*)
 - IV. Public Comments.
 - V. Executive Director Report
 - Legislative Update (**Page 4**)
 - NCI Works Update (**Page 4**)
 - Apprenticeship Activities Update (**Page 4**)
 - Outreach (**Page 5**)
 - Podcasts
 - Tracking of our outreach efforts with new customers
 - Offices and Personnel (**Page 6**)
 - Activities since last meeting (**Page 6**)
- PY 22 Dashboard (**Page 7**)

PY '22 Participant Reports (Page 12)
PY '22 Business Relations Unit Report (Page 13)
Success Stories/Recognitions (Page 14)

VI. Finance Director Report (Jessica Green) (Page 40)

1. Trade Grant
2. PY 22 WIOA
3. PY 23 WIOA
4. PY 21 WIOA
5. Required Expenditure Rates
6. PY 21 Audit Update
7. Approval of the Fiscal Reports for May & June 2023 (Separate Documents) (Action Item)

VII. HR Committee Report (Wayne Reising)

- Review and Approval of Employee Dental and Vision Insurance (Jo Ann Johnson) (Page 41) (Action Item)

VIII. **Other Business**

- Next Meeting: October 23, 2023

IX. Adjournment