

**Business Employment Skills Team, Inc.  
Human Resource Committee Meeting**

**April 24, 2023**

**5:00 p.m.**

**Lee County Board Conference Room  
Old Lee County Courthouse, Dixon, IL**

**Or by**

**Zoom Meeting**

**<https://us02web.zoom.us/j/86930023300>**

**Meeting ID: 869 3002 3300**

**Dial by your location**

**+1 309 205 3325 US**

**Meeting ID: 869 3002 3300**

## **AGENDA**

Call to Order

Roll Call

Approval of February 27, 2023 Meeting Minutes (**Page 1**) (*Action Item*)

**Executive Session** (5 ILCS 120/2 (c) 1 – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.)

Business Meeting

- Approval of April 25, 2022 HR Executive Session Meeting Minutes (**Page 4**) (*Action Item*)
- Executive Director Performance Evaluation (**Will be sent under separate cover or provided at the meeting**)
- Executive Director Contract Negotiations/Contract Renewal (*Action Item*)
- Fiscal Office Update (*Possible Action Item*)
- Employee Handbook Revision (**Page 5**) (*Action Item*)

Other Business

Public Comments

Adjournment