

**Chief Elected Officials  
(Hybrid) Meeting Minutes  
February 27, 2023**

The Chief Elected Officials meeting was called to order at 7:28 p.m. by Chairman James Duffy. Roll Call was taken.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris		
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		X

**PROXY:** Kerwin Paris to Keane Hudson

**OTHERS PRESENT:** Carrie Folken, Jo Ann Johnson

Approval of Meeting Minutes

Wayne Reising motioned to approve the December 19, 2022 Meeting Minutes. Motion was seconded by Keane Hudson. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

**Business Meeting**

CEO Agreement (Bylaw) Amendments & Local Workforce Board Representation

Carrie presented the CEO Agreement (Bylaw) Amendment and Local Workforce Board Representation to members. She said the amended copy brings up to date census information by county from the 2021 Census and also lays out the opportunity to have up to 1 CEO as an “other” representative on the Workforce Board. This new verbiage, Carrie said, is an option to have a representative and not a requirement. Carrie pointed out that the amendment also allows for the numbers to fluctuate as long as a business led majority represented the board. After discussion, Wayne Reising motioned to approve the CEO Agreement (Bylaw) Amendments & Local Workforce Board Representation as presented. Motion was seconded by Chris Flikkema. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	

Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

#### Request to Transfer Funds

Carrie requested approval to transfer funds between the Adult and Dislocated Worker grants if needed to meet 80% required expenditure rate set by the State for Adult and Dislocated Worker Programs. Keane Hudson motioned to approve Carrie's request to transfer funds between the Adult and Dislocated Worker grants if need to meet 80% required expenditure rate set by the State for Adult and Dislocated Worker Programs. Motion was seconded by Chris Flikkema. Roll Call Vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

#### Report of Outcome for PY 2023 MOU Modification

Carrie informed members that negotiations are coming to an end for the PY 23 Memorandum of Understanding and budget. She explained that the Report of Outcome is a form that is due to DCEO by April 15 that lets the Governor know how negotiations are progressing. Carrie said that the third meeting of the partners will be held on March 20 and everyone has been very receptive to the contractor and appears to be in agreement. Wayne Reising motioned to give authority to Jim Duffy as CEO Chair to sign the Report of Outcome for submission to DCEO by April 15, 2023. Motion was seconded by Chris Klinkkema. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

#### Request approval for any grant modifications (if necessary)

Carrie reported that there were no additional grant modifications due at this time.

#### Other Business

Jim said that the CEOs will meet on the following dates following the BEST Board Meeting: April 24, June 26, August 28, October 23, and December 18.

Public Comments

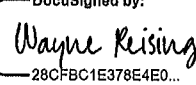
None

Adjournment

With there being no further business, Chairman Duffy adjourned the meeting. Meeting adjourned at 7:12 p.m.

Jo Ann Johnson

Approved by:

DocuSigned by:  
  
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Wayne Reising  
CEO Secretary