

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
October 17, 2022
6:30 p.m.
Lee County Board Conference Room
Dixon, IL**

Or by Zoom
<https://us02web.zoom.us/j/89007832913>
Meeting ID: 890 0783 2913
Dial by your location
+1 312 626 6799 US (Chicago)
Meeting ID: 890 0783 2913

AGENDA

- I. Call to Order (Kevin Reibel / Kathy Enbom)
 - II. Roll Call
 - III. Approval of the August 15, 2022 Meetings Minutes **(Page 1)** *(Action Item)*
 - IV. Public Comments.
 - V. Executive Director Report
 - Legislative Update **(Page 5)**
 - NCI Works Update **(Page 5)**
 - Program Services Team Update **(Page 5)**
 - Apprenticeship Grant Update **(Page 5)**
 - Getting the Word Out **(Page 6)**
 - Tracking of our Outreach Efforts **(Page 6)**
 - Offices and Personnel **(Page 7)**
 - Contacts **(Page 7)**
- PY 22 Dashboard **(Page 9)**

PY '22 Participant Reports (Page 14)

PY '22 Business Relations Unit Report (Page 15)

Success Stories/Recognitions (Page 16)

VI. Finance Director Report (Annette Pace) (Page 36)

1. Trade Grant Update
2. PY 22 WIOA Update
3. PY 21 WIOA
4. Required Expenditure Rates
5. Audit Report
6. Approval of the Fiscal Reports for July & August 2022 (Separate Documents) (Action Item)

VII. HR Committee Report (Wayne Reising)

- Review and Approval of Vision Insurance Coverage for Staff (Page 37) (Action Item)

VIII. **Business Meeting**

- Approval for Signatory Authority for Grant Documents, Payroll and other documents that require BEST Board/CEO Authorization (Action Item)

IX. **Other Business**

1. Next Meeting December 19
2. Member Recognition

X. Adjournment