



**Rock River Valley  
Self Help Enterprises**

2300 West LeFevre Road  
Sterling, IL 61081

Phone: 815-626-3115

Fax: 815-626-9640

Email: selfhelpent@yahoo.com

Rock River Valley Self Help Enterprises mission is to provide quality habilitative programs and services that promote advocacy, empowerment, and the development of independent functioning skills for individuals with disabilities.

If our mission matters to you, we hope you will apply for one of the open positions below!

## **Direct Support Professional (DSP)**

### **Job Overview**

At Self Help, the Direct Support Professionals provide supervision, care and engage with a small group of individuals with disabilities. They work independently and as a team to ensure that the needs of all the individuals are being met. DSPs help by teaching skills, engaging in meaningful activities and promoting self-advocacy and choices through role modeling and instruction. They work as a team to think creatively to problem solve. DSPs help create a safe and enriched environment where people with disabilities are free to experience, grow, and have opportunities to gain an increased sense of self worth and purpose.

### **Qualifications/Requirements**

High School diploma or equivalent (GED)

Criminal background clearance

Direct Support Professional (DSP) trained (preferred)

First Aid/CPR trained (provided through agency)

Experience working with persons with Developmental disabilities (2 years preferred)

Able to perform moderate physical tasks

Dependable transportation

**Job Types: Full-time, Part-time**

DSP positions are available at the Self Help day program site and at the Residential site.

**See the back side of this page for our QIDP position.**



Title	Minimum Requirements
<b>Social Services Career Trainee</b>	Requires Bachelor's degree in anthropology, psychology, sociology, social welfare or equivalent educational attainment in a related field of the social sciences.
<b>Mental Health Technician Trainee</b>	High School or GED, no experience required.
<b>Registered Nurse</b>	Requires graduation from an approved nursing education program - associates, bachelor's, etc. resulting in licensure as a Registered Nurse in the State of Illinois.
<b>Dietitian</b>	Bachelor's & licensure as a dietitian nutritionist by the Department of Financial and Professional Regulation. Requires possession of a current Food Service Sanitation Certificate issued by the Illinois Department of Public Health -OR- possession of a Certified Food Protection Manager (CFPM) certification from a program accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP).
<b>Cook I</b>	Requires knowledge, skill and mental development equivalent to the completion of high school and six months of cooking experience which provides working knowledge of food preparation and cooking methods on a large-scale basis.  Requires possession of a valid Food Service Sanitation Certificate issued by the Illinois Department of Public Health, or requires possession of a Certified Food Protection Manager (CFPM) certification from a program accredited by the American National Standards Institute (ANSI) Conference for Food Protection (CFP).
<b>Psychologist Associate</b>	Requires a master's degree in Psychology from a recognized college or university and working knowledge of testing procedures and standard test forms and devices used in ascertaining intelligence, aptitude, personality, and other related physical and mental traits.
<b>Psychologist I</b>	Requires a master's degree in psychology from a recognized college or university supplemented by two years professional experience in psychology or satisfactory completion of the psychologist associate program.
<b>Rehabilitation Counselor Trainee</b>	Requires possession of a Master's Degree from a college or university program accredited by the Council On Rehabilitation Education (CORE); or, a Master's Degree from an accredited college or university in rehabilitation counseling, rehabilitation administration, clinical psychology, counseling psychology, deaf education, special education, or a closely related field. Requires ability to travel.
<b>Public Aid Eligibility Assistant</b>	Requires knowledge, skill and mental development equivalent to completion of high school. Requires one year of clerical supportive experience.
<b>Social Worker II</b>	Requires a master's degree in social work from a recognized college or university supplemented by one year of professional social work experience in the evaluation and treatment/habilitation of mentally ill, developmentally disabled or other disabled persons.



For more information, contact the  
**IDHS Recruitment Office: [DHS.Recruitment@Illinois.gov](mailto:DHS.Recruitment@Illinois.gov)**  
**Search for Jobs: [www.dhs.state.il.us/jobs](http://www.dhs.state.il.us/jobs)**





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People Reaching Their Fullest Potential

# HIRING

### BECOME A DSP!

- \$15.05 hourly + Differentials
- Pay Increase After 6 Months & 1 Year
- 10 Paid Holidays, 80+ Hours Vacation & 48+ Hours of Sick
- Medical Benefits Begin Day 1
- Voluntary Dental, Vision, Life, Critical and Accident coverage
- Tuition Reimbursement
- Wellness Reimbursement
- DailyPay - Get Paid Before Pay Day!

Join a team of professionals that go above and beyond to provide care and services to individuals in our community with intellectual and developmental disabilities.

**Join a team that makes a difference!**



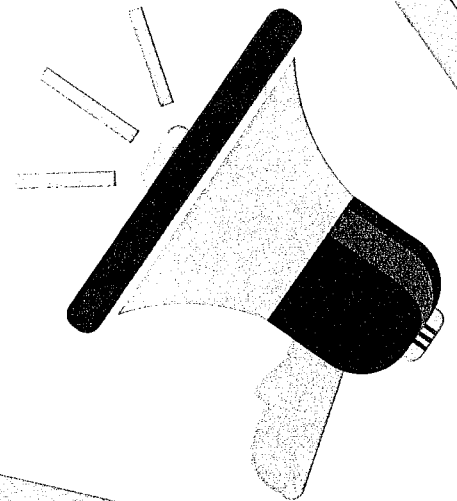
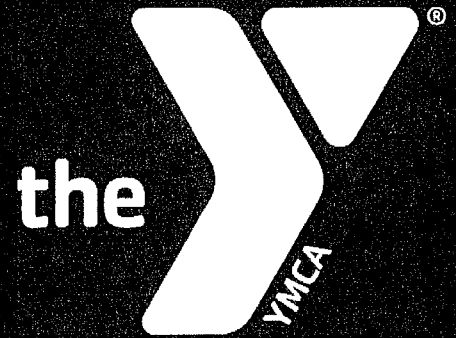
- Call 779-513-8876
- Email [HR@kreiderservices.org](mailto:HR@kreiderservices.org)
- Visit [www.KreiderServices.org](http://www.KreiderServices.org)
- Text 'JOBS' to 217.279.9656



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- EVENING LIFEGUARDS (SHIFTS 4-7PM)
- OPENING LIFEGUARDS (SHIFTS 5AM-8AM)



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opportunities



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- » **Welders**  
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Based on skills & experience
- » **Maintenance & Service Technicians**  
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**[WWW.ENTYRE.COM](http://WWW.ENTYRE.COM)**



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Sterling, IL 61081  
815-626-9300  
vfacts.com

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- Mentorship
- Community Involvement

### Benefits

- Health, Dental, Vision, & Life Insurance
- 401K with up to 3% match
- 7 Paid Holidays
- Minimum of 3% pay increase annually

### Requirements

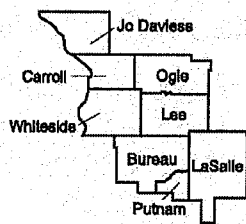
- 18 or older
- Type 30 WPM
- Ability to be issued a PERC (detailed requirements can be found at idfpr.com)

**Starting @  
\$15.25/hr**



**Apply at [vfacts.com/career/](https://vfacts.com/career/)**

VeriFacts is an employee-owned and operated company that has transformed from its original form of a small family business to a forward-thinking, all-inclusive operation. VeriFacts believes in small-town Midwest values while operating as a national powerhouse. VeriFacts has come to be known for delivering quality location services to the financial industry, our refreshing and down-to-earth staff, and staying true to our promise of honesty and transparency. VeriFacts is proud to be a certified Woman Owned Small Business. We are a resilient company with the ability to successfully adapt in an ever-changing market and industry.



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- Information on various career training programs
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- Skill identification

### Employment Services:

- Job leads: Full & Part-time
- Critique resumes, cover letters, and applications
- Local jobs openings posted in Resource Centers
- Job workshops
- Job search strategies
- Mock interviews
- On-the-Job training
- Customized training with employers
- Adult and youth work experience opportunities

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Princeton, IL 61356  
(815) 872-0255 Office  
(779) 861-3672 Mobile

#### Carroll County

301 N. Main  
Mt. Carroll, IL 61053  
(779) 245-3916 Mobile  
(815) 618-9848 Mobile

#### Jo Daviess County

(779) 245-3916 Mobile  
(815) 618-9848 Mobile

#### LaSalle County

NCI Works One Stop Center  
1550 First Ave.  
Ottawa, IL 61350  
(815) 640-9407

#### IL Valley Community College

815 N. Orlando Smith Avenue  
Oglesby, IL 61348  
(815) 224-0370

#### Lee County

Old Lee County Courthouse  
112 E. 2<sup>nd</sup> St., 3<sup>rd</sup> Floor  
Dixon, IL 61021  
(815) 288-1260

#### Ogle County

810 S. 10<sup>th</sup> Street  
Oregon, IL 61061  
(815) 732-0148

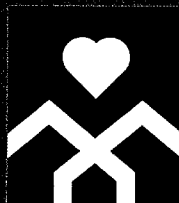
#### Whiteside County

2605 Woodlawn Road  
Sterling, IL 61081  
(815) 625-9648

[www.best-inc.org](http://www.best-inc.org)

TTY 800-526-0844

Equal Opportunity Employer/Program. Eligibility based on Federal Guidelines. Auxiliary aids and services are available upon request to persons with disabilities. BEST, Inc. is an affiliate of NCI Works!



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**We believe quality and excellence  
to be fundamental...and becoming  
a family makes us unique.**

**ECTC has provided skilled care in  
residential and educational settings  
since 1979.**

**Exceptional Care & Training Center, a private, not-for-profit organization, is licensed by the Illinois Department of Public Health as a Medically Complex facility for persons with Developmental Disabilities (MC/DD). ECTC delivers health care services and programs that maximize quality of life and independence, support community integration, and provide an opportunity for self-determination.**

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[www.ectc1.org](http://www.ectc1.org)





## Northern Illinois Veterinary Services

### Milledgeville and Stockton, IL

<b>Job Title:</b>	Administrative Assistant		
<b>Department/Group:</b>	Northern Illinois Veterinary Services		
<b>Location:</b>	Milledgeville and Stockton, IL		
<b>Position Type:</b>	Full-time		
<b>HR Contact:</b>	Chelsey Ramirez	<b>Date Posted:</b>	08/15/2022
<b>FAX OR EMAIL:</b> (815) 225-7537 or mvcvets@milledgevillevet.com Subject Line: Administrative Assistant			
<b>MAIL:</b> Attn: Chelsey Ramirez Northern Illinois Veterinary Services 651 Otter Creek Dr. Milledgeville, IL 61051			
<b>Job Description</b>			
<p><b>LOOKING FOR A PROGRESSIVE, FAMILY-ORIENTED, COMMUNITY FOCUSED, TEAM BASED WORK ATMOSPHERE?</b></p> <p>We are a privately-owned, two location, mixed animal practice in Northern Illinois that is looking to add another reliable, organized administrative assistant to our growing family. We are looking to add support staff that have a positive attitude, great communication skills, and work well with others. This is a great opportunity for an administrative assistant looking for long-term employment in a supportive environment where client service and quality care is of paramount importance.</p> <p>Responsibilities consist of: managing client accounts including invoicing, reconciling, and monthly statements, as well as filing, AP, and managing e-mail communications. Prior bookkeeping and Quickbooks experience is helpful, but willing to train the right person!</p> <p><b>About us:</b> Our clinics are medically oriented practices located in rural locations, approximately 45 minutes from each other. Our team has built an outstanding reputation for providing high-quality medicine in our communities that focuses on preventative care and long-lasting relationships with both animals and clients.</p> <p>We offer:</p> <ul style="list-style-type: none"><li>• Competitive salary, 401(k) contributions, paid vacation, sick, and personal time</li><li>• A great team of experienced doctors and staff who are more like family than colleagues</li></ul>			

## Northern Illinois Veterinary Services

### Milledgeville and Stockton, IL

<b>Job Title:</b>	Veterinary Assistant or Certified Veterinary Technician		
<b>Department/Group:</b>	Northern Illinois Veterinary Services		
<b>Location:</b>	Milledgeville and Stockton, IL		
<b>Position Type:</b>	Full-time		
<b>HR Contact:</b>	Chelsey Ramirez	<b>Date Posted:</b>	08/01/2022
<b>FAX OR EMAIL:</b> (815) 225-7537 or mvcvets@milledgevillevet.com Subject Line: Vet Tech Resume			
<b>MAIL:</b> Attn: Chelsey Ramirez Northern Illinois Veterinary Services 651 Otter Creek Dr. Milledgeville, IL 61051			
<b>Job Description</b>			
<p><b>LOOKING FOR A PROGRESSIVE, FAMILY-ORIENTED, COMMUNITY FOCUSED, TEAM BASED WORK ATMOSPHERE?</b></p> <p>We are a privately-owned, two location, mixed animal practice in Northern Illinois that is looking to add another full time Veterinary Assistant or Certified Veterinary Technician to our growing family. Our team has built an outstanding reputation for providing high-quality medicine in our community that focuses on preventative care and long-lasting relationships with both animals and clients. We offer full-service general veterinary care, and our facility includes equipment such as a full in-house laboratory, surgical and radiology suites, dental equipment, and a haul-in facility for large animals. This is a great opportunity for a Veterinary Assistant or Certified Veterinary Technician looking for long-term employment in a supportive environment where client service and quality care is of paramount importance. Previous experience is preferred, but willing to train the right person!</p> <p>We offer:</p> <ul style="list-style-type: none"><li>• Competitive salary, 401(k) contributions, liability coverage, licensure and professional membership dues, CE allowance, paid vacation, uniform allowance</li><li>• An established caseload and favorable reputation within the community</li><li>• A great team of experienced doctors and staff who are more like family than colleagues</li></ul>			

## Dear Prospective Employee:

Thank you for your interest in employment with the Illinois Department of Human Services (IDHS). We continuously strive to identify and hire professionals to advance the mission of this agency.

IDHS is comprised of more than 13,500 employees in offices statewide, where, at any given time, job opportunities might be available. This creates the potential for you to serve the community in which you live.

As you make your way through the application process, we encourage you to take full advantage of all the resources that the Bureau of Recruitment and Hiring provides. Please do not hesitate to call upon one of our recruiters for assistance. Again, thank you for your interest in employment with IDHS.

**Sincerely,  
Bureau of Recruitment  
and Hiring**



## IDHS Divisions:

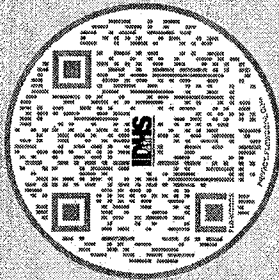
- Division of Developmental Disabilities (DDD)
- Division of Family and Community Services (DFCS)
- Division of Mental Health (DMH)
- Division of Rehabilitation Services (DRS)
- Division of Substance Use Prevention and Recovery (SUPR)
- Division of Early Childhood (DEC)

**Please contact the IDHS  
Recruitment Team:**

[DHS.Recruitment@Illinois.gov](mailto:DHS.Recruitment@Illinois.gov)

*Send your resume our way now!*

Register to attend our next Virtual  
Recruitment Event!



*Programs, activities and employment opportunities in the Illinois Department of Human Services are open and accessible to any individual or group without regard to age, sex, race, sexual orientation, disability, ethnic origin or religion. The department is an equal opportunity employer and practices affirmative action and reasonable accommodation programs.*



IDHS 4500 (R-08-22) Recruitment and Hiring  
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**State of Illinois**  
Department of Human Services



# Career Opportunities with the Illinois Department of Human Services

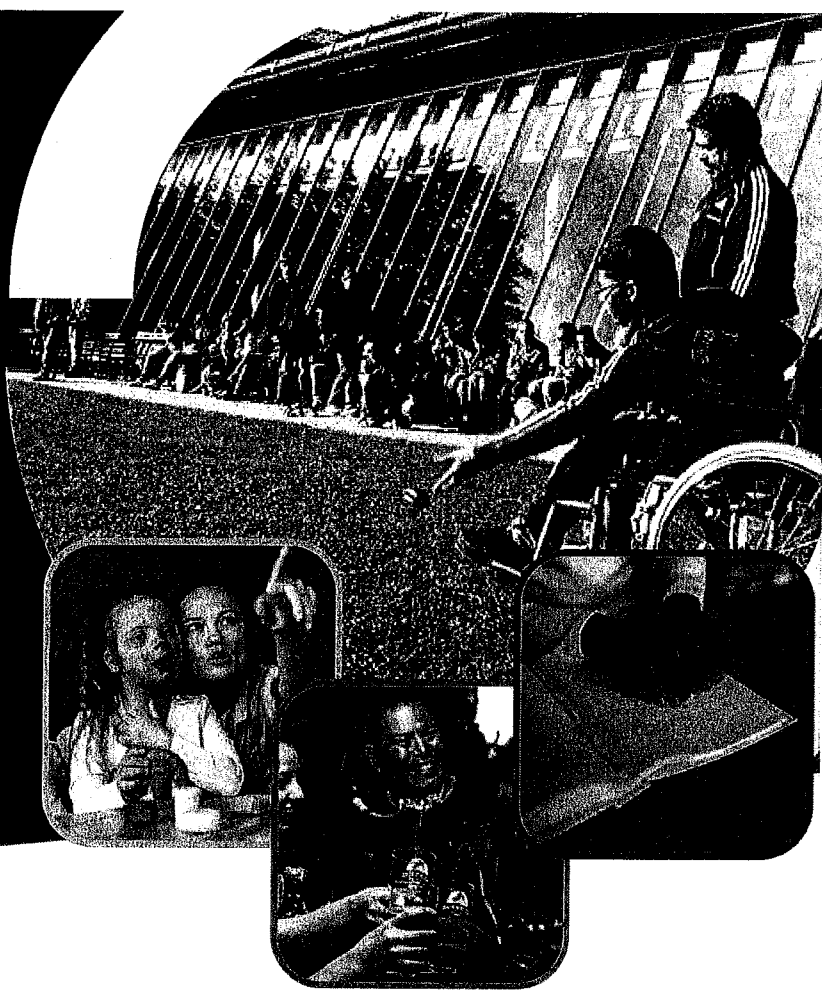
*IDHS is proud to offer  
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# NICIL

Northwestern  
Illinois Center for  
Independent Living

At NICIL, it is our mission to empower people with disabilities by supporting the individual and their community with the skills and knowledge to live independently.



## How can we help you?

- accessibility assessments
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- disability sensitivity training
- education and advocacy
- locate local resources
- peer support groups
- personal assistant program
- wellness program
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- access public transportation
- cleaning and organization
- employment skills
- money management
- navigating technology
- public benefit applications
- self-advocacy

## CONTACT NICIL



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*What we offer:*

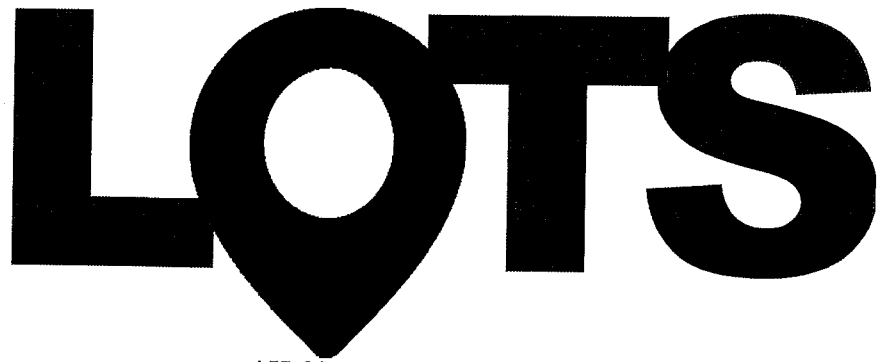
- \$12-\$16 / hr
- \$4.60 / hr for benefits (in addition to hourly wage)
- Fully Remote (100% Work from Home)
- Paid Training
- All computer equipment provided
- Health Insurance
- Vision & Dental Insurance
- Life Insurance
- 401k
- Short-Term Disability
- Long-Term Disability

*What's required to join our team:*

- High School Diploma or equivalent
- In good standing on federal student loans
- Background free of unethical behavior and crimes of dishonesty
- Professionalism
- Strong work ethic
- Compliance with local, federal, and state laws
- Reliable high-speed internet connection with the ability to connect equipment directly to a modem.

*What are our preferences (not requirements):*

- Remote work experience
- Call center / telemarketing experience
- Customer service experience
- Reside within a Federally designated HUBZone
- Bilingual / Multilingual



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**(815) 288-2117**

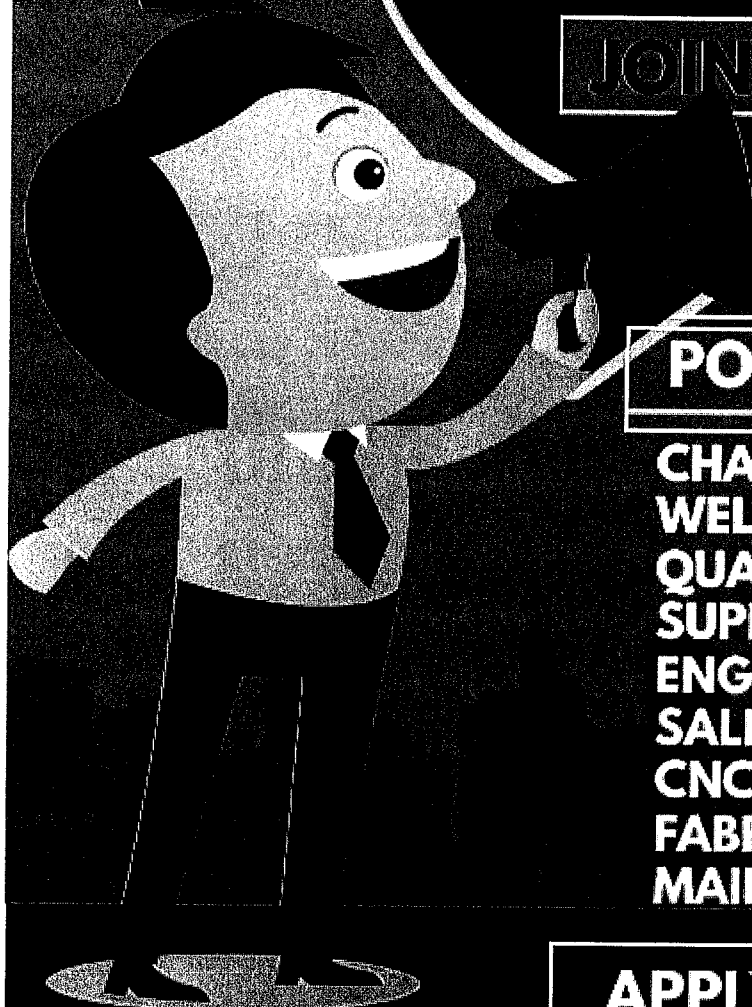


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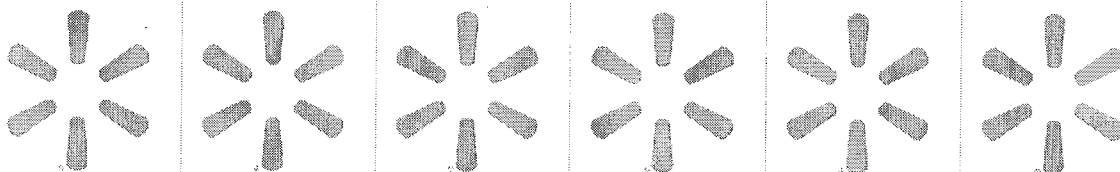
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- **EMPLOYEE PERKS**
- **COMPETITIVE WAGES**

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*CGH employees are supported with state-of-the-art technology, a positive environment, and visionary leadership, all rooted in a philosophy of providing superior patient care.*



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or

**visit our website**

**[www.tcochelps.org](http://www.tcochelps.org)**

### BENEFITS

HEALTH INS.

DENTAL INS

VISION INS

HOLIDAYS

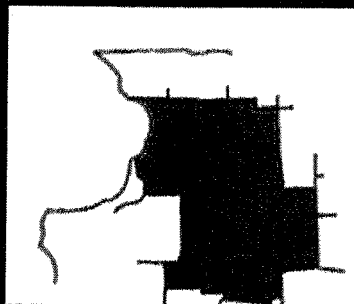
VACATION

SICK LEAVE

EMPLOYEE ASSISTANCE  
PROGRAM

RETIREMENT PLAN W/  
EMPLOYER MATCH

ADVANCEMENT  
OPPORTUNITIES



### FULL-TIME

### PART-TIME

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PRE-K TEACHERS

TEACHER ASSISTANTS

FOOD SERVICE WORKERS

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BUS DRIVERS / MONITORS

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WORKERS

EARLY CHILDHOOD SITE  
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FAMILY AND COMMUNITY  
SERVICE WORKERS

### TCOC Programs

Low-Income Home Energy Assistance Program (LIHEAP), Percentage of Income Payment Plan (PIPP), Community Services Block Grant (CSBG), Foster Grandparents, Early Head Start / Head Start, and Weatherization

# RAYNOR®

## GARAGE DOORS

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Raynor Garage Doors is a leading supplier of residential and commercial garage doors and openers.

#### A qualified candidate must be:

- At least 18 years of age
- Able to read and correctly interpret orders
- A hands-on team player
- Heavy lifting may be required

### APPLY

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**[www.raynor.com](http://www.raynor.com)**

### IMMEDIATE OPENINGS

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- **2nd Shift**
- **3rd Shift**

### PAY & BENEFITS

Starting rate is **\$16.00**  
After 2 months **\$16.32**  
After 9 months **\$16.83 - \$18.75**  
After 18 months **\$17.71 - \$19.72**  
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Raynor is offering a 1,000 retention bonus for any production worker hired that achieves satisfactory service. This bonus is payable in two increments. The first payment will be \$500 after four months of employment and the second payment will be \$500 after nine months of employment.

**START YOUR CAREER PATH WITH RAYNOR  
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**WE  
WANT  
YOU!**

**RAYNOR**  
GARAGE DOORS

# **COLLEGE PROGRAM**

If you are accepted into the Raynor Garage Doors College Program, we will pay your in-district, local community college tuition in exchange for working in Production or Logistics for competitive wages.

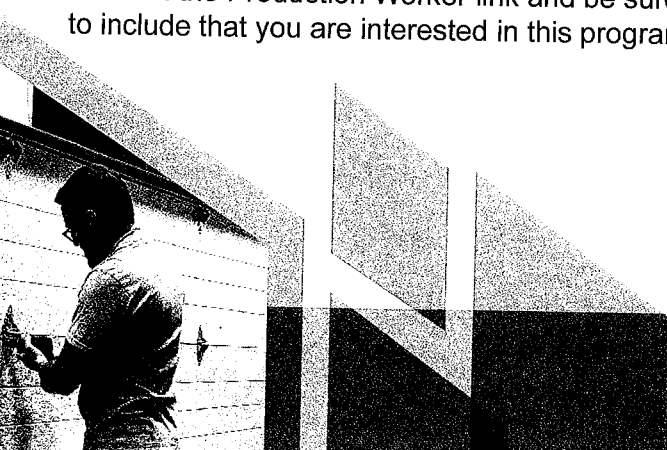
Students attending NIU can also apply for the program. Raynor will cover tuition based on Sauk Valley Community College's rates.

To apply, visit [www.raynor.com/about/careers](http://www.raynor.com/about/careers). Click on the Production Worker link and be sure to include that you are interested in this program.



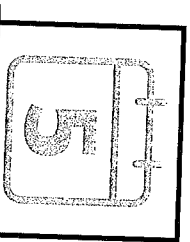
## **PROGRAM BENEFITS**

- Paid in-district tuition and fees at a local community college each semester
- Book reimbursement up to \$500 per semester
- Full-time employment during the school year
- Full-time job each year you are active in the program
- Vacation & personal days
- Paid holidays

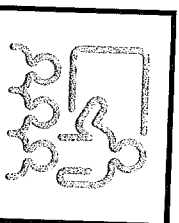


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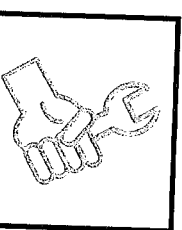
## Apprenticeship Benefits



5 Year  
Program



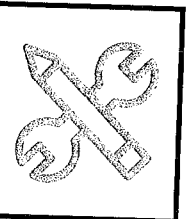
Academic  
Instruction



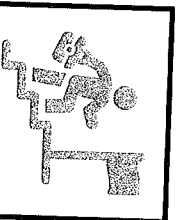
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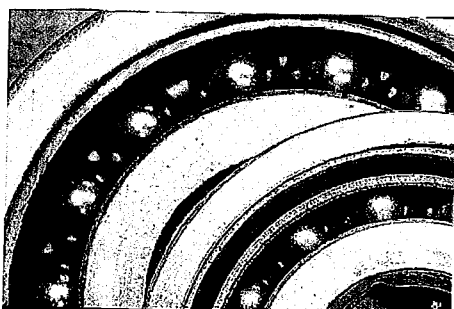


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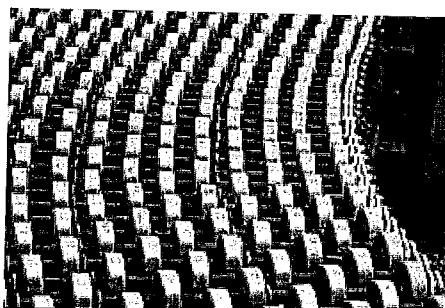
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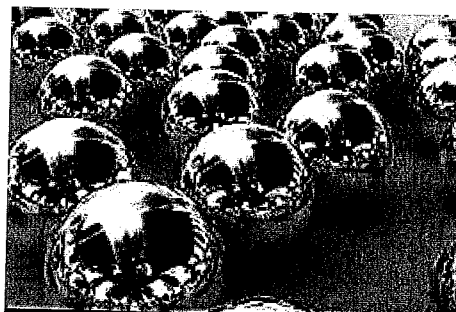
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**BEARINGS**



**WHEELS**



**BALLS**



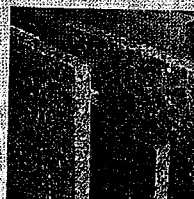
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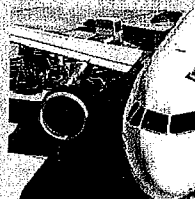
*Stone Fabrication  
Equipment*



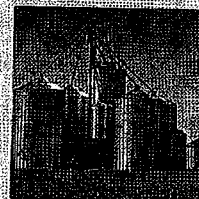
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*Ground Support  
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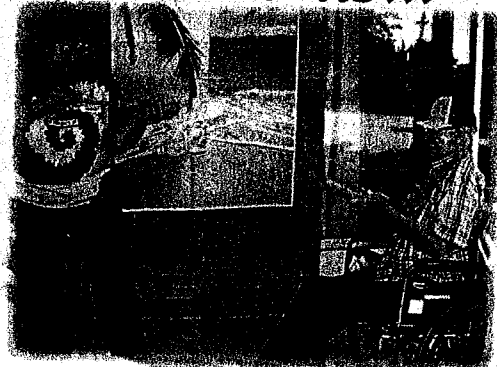


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Name			Date		
Full Address					
Home Phone Number			Cell Phone Number		
Email Address					
If employed, can you provide proof of authorization to work in the U.S.?	Yes	No	Do you have any conflicts in being available to work overtime when at least 36 hours' notice is given?	Yes	No

### POSITION DESIRED

Position			Date you can start				
Hourly rate desired			Shifts you can work	First	Second	Weekend	
Days of the week you can work	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Have you previously worked for Micron?	I was an employee from _____ to _____		I was a temporary from _____ to _____		_____ I have never worked for Micron		
How did you learn of this job?	<input type="checkbox"/> Advertisement <input type="checkbox"/> Walk-In <input type="checkbox"/> Referred by employee: _____						

### EDUCATION

High School (name/city/state)		Graduated?	Yes	No
Technical School (name/city/state)		Graduated?	Yes	No
College/University (name/city/state)		Graduated?	Yes	No
College/University (name/city/state)		Graduated?	Yes	No
Certifications or Licenses				

### MILITARY

Branch of Service		Rank at Discharge	
-------------------	--	-------------------	--



# Come for the pay - Stay for the

We are big enough to be the largest American-made transformer company and product that is "Made in America." We provide the highest level of reliable and responsive our industry and are dedicated to producing a quality product. We're also small enough where the CEO will know your name and the leadership team routinely walks the floor to see how you're doing.

## HOURLY & SALARY: EMPLOYEES ENJOY:

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- Monthly Attendance Bonus
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- Health Savings Account
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- Group Short Term Disability
- Voluntary Long Term Disability
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- Chaplain Services
- 401(k) With Company Match
- LifeKeys Financial Services
- Travel Assistance



## Make Micron your career!

We hire starting at age 17, and our employees stick around! Our culture and values make Micron a great place to spend your career from start to retirement!

## Be Curious

EXPLORE, LEARN, IMPROVE;  
BE CURIOUS.

It is okay to question, seek clarity, and gain more understanding. We grow when we open our minds to new thinking and ideas. We strive to be better today than yesterday.

## Be Honorable

DO THE RIGHT THING;  
BE HONORABLE.

We act with respect and integrity to build mutual trust and hold ourselves and others accountable. We give our best on each task without excuses and forgive each other if we fall short.



"No matter what your role is at Micron, you are extremely important to the success of our company. We all need to show up every day, work as a team and do our best to be successful. There will be wins and losses along the way, but our focus needs to be on the things that will make us better every single day." ~ Donald Clark, Owner

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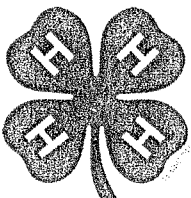
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**For more information contact Karla Belzer, [kbelzer@illinois.edu](mailto:kbelzer@illinois.edu) | 815-632-3611**

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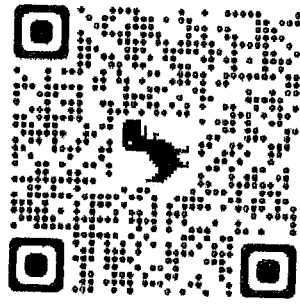




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**Recovery Home Specialist:** Full-time and "as needed" opportunities! Directly work with residents in recovery housing. Participate as a team member in the delivery of treatment services to clients and their families and to facilitate the issues of recovery into their daily living situations. Current availability in Amboy. Hourly wage starts at \$18.00.

**Residential Apartment Support:** Part-time and "as needed" opportunities! Apartment Support Professionals support high-functioning adults with mental illness. We focus on helping our clients succeed with the goal being independent living. Locations in Mt. Carroll, Rochelle, and Dixon. Hourly wage starts at \$17.29.

**Recovery/Peer Support Services Staff:** A Recovery/Peer Support staff person responds to behavioral health crisis evaluations with a trained clinician to provide support to the person experiencing the crisis. Requires personal experience with behavioral health services (otherwise known as "lived experience"). Hourly wage starts at \$18.00. Located at our Dixon Route 2 location.

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What makes working in Customer Care and Financial Services at UScellular different and better? Building a unique brand—and a unique career—with people who care. While you're creating the best possible experience for our customers, we're creating the best possible experience for you.



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Within Engineering & Network Operations, we are driven by a passion for continual improvement. We take pride in being a forward-thinking team that is always testing the latest products for every area of our Dynamic Organization and ensuring that our coverage is consistent. We never stop innovating. That's what makes us the industry's best.



## INFORMATION TECHNOLOGY

Providing strength, reliability and performance, our I.T. associates have all they need to bust out their best ideas. We're talking about a state-of-the-art environment and tech that pushes boundaries. Driven by creative thought. Building the better way. That's I.T. at UScellular.



## SALES

Creating winning connections. That's the essence of sales at UScellular. Bring us your A-game, energy, and motivation—and be excited about your future. Avenues for sales within our Dynamic Organization include retail store sales, agent channel sales, business sales solutions and national retail sales.



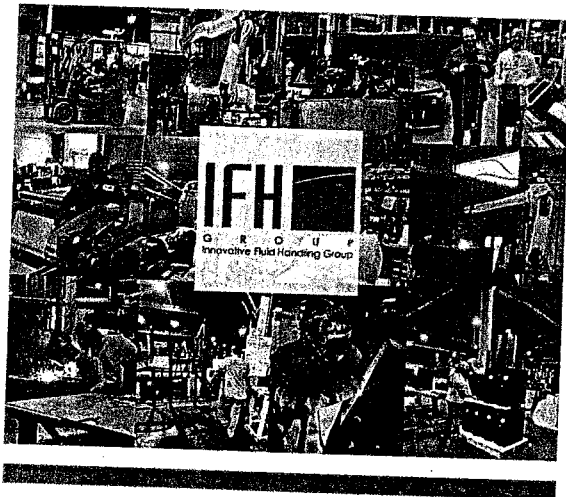
## CONTRACT PROFESSIONALS

UScellular offers exciting, term-based opportunities through highly respected third-party contractors, empowering you to work on projects where your expertise can shine. With a long history of success in the wireless industry, our Dynamic Organization is defined by a culture of inclusion and a business model that has earned many accolades.

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Woodlawn Arts Academy is seeking a part-time assistant program coordinator who will work under the Program Coordinator. This person helps with the duties of creating, implementing and overseeing programs, ordering supplies, communicating with teachers and students, and attending all Woodlawn events. This person should have strong verbal and written communication skills, organizational skills, and also an understanding of basic computer programs such as Excel, Word, email, etc. Hours are flexible and will range from 10-15 hours per week, but will include some evening and occasionally additional weekend hours.

Send resume and letter of interest to Becky Rich, Program Coordinator, at [brich@woodlawnartsacademy.com](mailto:brich@woodlawnartsacademy.com); or mail to Woodlawn Arts Academy, 3807 Woodlawn Road, Sterling, IL 61081.

### **Woodlawn Arts Academy**

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*This program is partially supported by grants from the Illinois Arts Council Agency and The Chicago Community Trust.*



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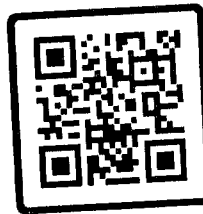


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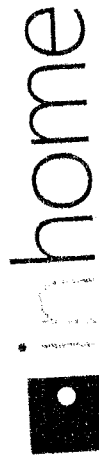
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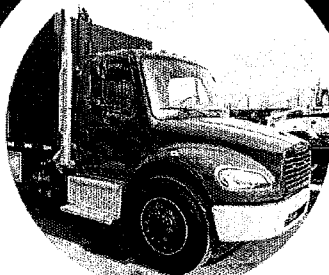
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