

**Business Employment Skills Team, Inc.  
Human Resource Committee Meeting  
June 27, 2022  
5:00 p.m.  
Business Employment Skills Team, Inc. Office  
Sterling, IL**

## **AGENDA**

Call to Order

Roll Call

Approval of April 25, 2022 Meeting Minutes **(Page 1)** *(Action Item)*

Business Meeting

- Organizational Chart for BEST, Inc. (Informational) (Carrie Folken) **(Page 3)**
- Proposed Change to Position Titles for Business Relations Manager to Business Service Manager **(Page 4)** *(Action Item)*
- Proposed Change to Position Title for Business Relations Representative to Business Service Representative **(Page 8)** *(Action Item)*
- PY 21 Staff Evaluation Annual Performance Evaluation Results (Carrie Folken)
- Review and Approval of Proposed Staff Increases (Carrie Folken) **(Page 11)** *(Action Item)*

Other Business

Public Comments

Adjournment