

**Business Employment Skills Team, Inc.
Board of Directors' Zoom Meeting
December 20, 2021
6:00 p.m.**

**Join Zoom Meeting
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AGENDA

- I. Call to Order (Kevin Reibel / Kathy Enbom)
- II. Roll Call
- III. Approval of the October 25, 2021 Meetings Minutes (Page 1) (*Action Item*)
- IV. Public Comments.
- V. Executive Director Report
 - Legislative Update (Page 5)
 - NCI Works Update (Page 5)
 - Opioid Grant Update (Page 5)
 - Apprenticeship Grant Update (Page 6)
 - Getting the Word Out (Page 6)
 - Offices and Personnel (Page 7)
 - Contacts (Page 7)
 - PY 21 Dashboard (Page 9)
 - PY '21 Participant Reports (Page 14)
 - PY '21 Business Relations Unit Report (Page 15)
 - Success Stories/Recognitions (Page 16)
- VII. Finance Director Report (Annette Pace) (Page 23)
 1. Trade Grant Update

2. 1E Supplemental DW Funding Update
3. Opioid Grant Update
4. PY 20 WIOA Update
5. PY 19 Apprenticeship Grant Update
6. PY 21 WIOA
7. Approval of the Fiscal Reports for September & October 2021 ([Separate Documents](#))
(*Action Item*)

VIII. Other Business

- Election of Officers (*Action Item*)

Current Officers: Kevin Reibel/Kathy Enbom – Co-Chairs
 James Duffy – Secretary

- Request Out of State Travel for NAWB Conference ([Page 24](#))
- Request Out of State Travel for NAWDP Conference ([Page 25](#))
- 2022 Holiday Schedule (Information Purposes Only) ([Page 26](#))
- 2022 Meeting Schedule

February 28

April 25

June 27

August 15 (proposed change from August 22)

October 24

December 19 (proposed change from December 26)

IX. Adjournment