

**Business Employment Skills Team, Inc.  
Board of Directors' Zoom Meeting  
October 25, 2021  
6:30 p.m.**

**Join Zoom Meeting  
<https://us02web.zoom.us/j/85496569213>  
Meeting ID: 854 9656 9213  
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+1 312 626 6799 US (Chicago)  
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***AGENDA***

- I. Call to Order (Kevin Reibel / Kathy Enbom)
- II. Roll Call
- III. PY 20 Audit Report (Annette Pace/Justin Knorr) (Audit Report will be provided under separate cover)
- IV. Approval of the August 23, 2021 Meetings Minutes **(Page 1)** (*Action Item*)
- V. Public Comments.
- VI. Executive Director Report
  - Legislative Update **(Page 6)**
  - NCI Works Update **(Page 6)**
  - Opioid Grant Update **(Page 6)**
  - Apprenticeship Grant Update **(Page 7)**
  - Department of Commerce (DCEO) Update **(Page 8)**
  - DCEO Monitoring **(Page 8)**
  - Getting the Word Out **(Page 8)**
  - Offices and Personnel **(Page 9)**
  - Contacts **(Page 9)**
  - PY 20 Dashboard **(Page 11)**
  - PY '20 Participant Reports **(Page 16)**

PY '20 Business Relations Unit Report (Page 17)  
Success Stories/Recognitions (Page 18)

VII. Finance Director Report (Annette Pace) (Page 61)

1. Trade Grant Update
2. 1E Supplemental DW Funding Update
3. Opioid Grant Update
4. PY 20 WIOA Update
5. PY 19 Apprenticeship Grant Update
6. PY 21 WIOA
7. Approval of the PY 20 Audit
8. Approval of the Fiscal Reports for Revised June 2021, July & August, 2021 (Separate Documents) (Action Item)

VIII. HR Committee Report (Wayne Reising)

- Review and Approval of Employee Health/Life Benefits (Page 62) (Action Item)
- Organizational Chart (Page 63)

IX. Other Business

- Next Meeting – December 20, 2021

X. Adjournment