

**Business Employment Skills Team, Inc.
Board of Directors' Zoom Meeting
June 28, 2021
6:30 p.m.**

“Waiting Room” will open at 6:15 p.m. Please mute your device unless participating in a discussion or voting on an item.

Join Zoom Meeting
<https://us02web.zoom.us/j/86440509514>
Meeting ID: 864 4050 9514
Dial by your location
+1 312 626 6799 US (Chicago)
Meeting ID: 864 4050 9514

AGENDA

- I. Call to Order (Kevin Reibel / Kathy Enbom)
- II. Roll Call
- III. Approval of the April 19, 2021 Meetings Minutes **(Page 1)** *(Action Item)*
- IV. Public Comments
- V. **Executive Director Report**
 - Legislative Update **(Page 7)**
 - NCI Works Update **(Page 7)**
 - Opioid Grant Update **(Page 7)**
 - Apprenticeship Grant Update **(Page 8)**
 - Department of Commerce (DCEO) Monitoring **(Page 9)**
 - DCEO Update **(Page 9)**
 - Getting the Word Out **(Page 9)**
 - Offices and Personnel **(Page 10)**
 - Contacts **(Page 11)**
 - PY 20 Dashboard **(Page 13)**

PY '20 Participant Reports (Page 18)
PY '20 Business Relations Unit Report (Page 19)
Success Stories/Recognitions (Page 20)

VI. Finance Director Report (Annette Pace) (Page 21)

1. Trade Grant Update
2. 1E Supplemental DW Funding Update
3. Opioid Grant Update
4. PY 19 WIOA Update
5. PY 20 WIOA Update
6. PY 19 Apprenticeship Grant Update
7. PY 18 Layoff Aversion Grant Update
8. PY 21 WIOA Allocation
9. Approval of the Fiscal Reports for March & April 2021 (Separate Documents) (Action Item)

VII. **HR Committee Report** (Wayne Reising)

- Organizational Chart for BEST, Inc. (Informational) (Page 22)
- PY 20 Staff Evaluation Annual Performance Evaluation Results (Page 23)
- Review and Approval of Proposed Staff Increases (Page 23 & 24) (Action Item)
- Review and Approval of Proposed Removal of Salary Range (Page 23) (Action Item)

VIII. **Other Business**

- Discussion of future meetings (in person vs remote)
- Next Meeting – August 23, 2021

VIII. **Adjournment**