

**Business Employment Skills Team, Inc.  
Board of Directors' Zoom Meeting  
April 19, 2021  
6:30 p.m.**

“Waiting Room” will open at 6:15 p.m. Please mute your device unless participating in a discussion or voting on an item.

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/87259015149>  
**Meeting ID: 872 5901 5149**  
**Dial by your location**  
**+1 312 626 6799 US (Chicago)**  
**Meeting ID: 872 5901 5149**

## ***AGENDA***

- I. Call to Order (Kevin Reibel / Kathy Enbom)
- II. Roll Call
- III. Approval of the February 22, 2021 Meetings Minutes **(Page 1)** *(Action Item)*
- IV. Public Comments
- V. **Executive Director Report**
  - Legislative Update **(Page 4)**
  - NCI Works Update **(Page 4)**
  - Opioid Grant Update **(Page 4)**
  - Apprenticeship Grant Update **(Page 5)**
  - Getting the Word Out **(Page 6)**
  - Offices and Personnel **(Page 7)**
  - Contacts **(Page 8)**
  - PY 20 Dashboard **(Page 10)**
    - PY '20 Participant Reports **(Page 15)**
    - PY '20 Business Relations Unit Report **(Page 16)**
    - Customer Success Stories **(Page 17)**

VI. Finance Director Report (Annette Pace) (Page 21)

1. Trade Grant Update
2. 1E Supplemental DW Funding Update
3. Opioid Grant Update
4. PY 19 WIOA Update
5. PY 20 WIOA Update
6. PY 19 Apprenticeship Grant Update
7. PY 18 Layoff Aversion Grant Update
8. Approval of the Fiscal Reports for January & February 2021 (Separate Documents) (Action Item)
9. Request Approval to transfer funds from the Accrued Leave Account (ALA) to the General Account (GA), if it should be necessary to process payroll, due to DCEOs failure to process cash requests on time. (Action Item)

VII. HR Committee Report (Wayne Reising)

1. Executive Director Performance Evaluation / Contract Negotiation

**Executive Session** (5 ILCS 120/2 (c) 1 – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.)

2. Approval of the May 7, 2020 Executive Session Minutes (Page 22) (Action Item)
3. Executive Director Contract Renewal (Action Item)
4. Exit Interview (Ali Braboy) (Page 23)

VIII. Other Business

1. Computer Purchase Request (Page 25) (Action Item)
2. Next Meeting – June 28, 2021

IX. Adjournment