

**Chief Elected Officials  
Zoom Meeting Minutes  
December 21, 2020**

The Chief Elected Officials meeting was called to order at 7:20 p.m. by Chairman James Duffy. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
Robert Albrecht		X	Kevin Reibel	X	
James Duffy	X		Wayne Reising	X	
Randy Freeman	X		Marilyn Shippert	X	
Steve Malavolti			Scott Toot		X

**PROXY:** Steve Malavolti to Randy Freeman

**OTHERS PRESENT:** Carrie Folken, Annette Pace, Jo Ann Johnson

Approval of Meeting Minutes

Wayne Reising motioned to approve the October 26, 2020 Meeting Minutes. Motion was seconded by Kevin Reibel. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
Robert Albrecht			Kevin Reibel	X	
James Duffy	X		Wayne Reising	X	
Randy Freeman	X		Marilyn Shippert	X	
Steve Malavolti			Scott Toot		

Motion carried.

**Business Meeting**

Election of Officer(s)

Randy Freeman motioned to approve the following Slate of Officers:

James Duffy, Chairman  
Kevin Reibel, Vice-Chairman  
Wayne Reising, Secretary

Motion was seconded by Marilyn Shippert. Roll call vote was taken to elect the Slate of Officers as the elected slate.

Name	Yes	No	Name	Yes	No
Robert Albrecht			Kevin Reibel	X	
James Duffy	X		Wayne Reising	X	
Randy Freeman	X		Marilyn Shippert	X	
Steve Malavolti			Scott Toot		

Motion carried.

Approval of Modify Opioid Grant

Annette informed members that this modification is required because of the incremental funding that we have not received. She said that per DCEO request, we are requesting approval to modify Opioid Grant 19-671004 to transfer any remaining available funds from the Admin, Support Service, Other Program Costs, and the Program Coordinator Wage cost categories to the DRE Wage/Benefit cost category to allow program activity through January when the second phase of incremental funding should be available. Kevin Reibel motioned to approve the modification to the Opioid Grant as recommended. Motion was seconded by Wayne Reising. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
Robert Albrecht			Kevin Reibel	X	
James Duffy	X		Wayne Reising	X	
Randy Freeman	X		Marilyn Shippert	X	
Steve Malavolti			Scott Toot		

Motion carried.

Expanded Eligibility Definition for Youth

Carrie provided for members some background regarding Youth Eligibility under the Workforce Innovation & Opportunity Act (WIOA). She said that eligibility criteria for WIOA Youth Services consist of two primary components: 1) Income eligibility (as set by the Lower Living Standard Income Level, updated annually), and 2) Barriers of Employment. Barriers to employment, she said can include:

- School dropout
- Basic Skills Deficient
- Offender
- Homeless
- Pregnant or parenting
- Documented disability
- English language learner

Carrie said that in order to receive services under WIOA, a youth must be income eligible and possess one of the specific barriers listed above. She said that WIOA allows local areas to provide services to youth who are low income, but do not meet one of the above-listed barriers, for up to 5% of the region's youth being serviced in a program year. These participants, she said are considered "youth who need additional assistance" determined by the needs of youth within the region. Carrie said that it is recommended that the definition of "youth who need additional assistance" should indicate five additional barriers that are commonly encountered among at-risk youth in our workforce area, and it based on an assessment of ongoing needs of youth in our communities. She told members that in addition to meeting the low income criteria, up to 5% of youth may qualify under one of the five criteria listed below.

Barrier	Description
Addiction	Substance addiction and either participating or soon to enter a rehabilitation/recovery program
Limited or no work history	Has not held a job for longer than three (3) consecutive months, or is currently unemployed and was terminated from a job within six (6) months of application;

Lack of Parental Involvement	<ul style="list-style-type: none"> <li>• Parents who have limited or no English, who are unable to support their children's school success or entry into the workforce due to language and/or cultural challenges, or</li> <li>• Parents who have a limited, or absence of, work history and cannot guide their children in job seeking activities.</li> </ul>
Loss of Caregiver	Experiencing the loss of a primary caregiver due to death, divorce, incarceration, or extended military service.
Youth involved in an Alternative School setting	Is attending an alternative school / education program or has been enrolled in an alternative school within the past 12 months.(ISY)

Jim asked if this addition of adding Youth Involved in an Alternative School Setting would have any impact on the youth already enrolled in the program. Carrie responded that it only applies for 5% of the youth that are in-school. She said that the youth projects are for out-of-school youth. Carrie noted that by adding this barrier would potentially take on 5-6 youth.

Kevin Reibel motioned to approve the Expanded Eligibility Definition for Youth as presented. Motion was seconded by Marilyn Shippert. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Robert Albrecht			Kevin Reibel	X	
James Duffy	X		Wayne Reising	X	
Randy Freeman	X		Marilyn Shippert	X	
Steve Malavolti			Scott Toot		

Motion carried.

#### NCI Works Membership Update & Possible Appointment to refill vacancy

Carrie informed members that Danelle Burrs was appointed to NCI Works and her paperwork has been submitted to DCEO. She told members that another resignation was submitted from NCI Works that leaves a vacancy of a business representative from LaSalle County. Carrie told members that she discussed a potential individual with Randy Freeman and he supported her making contact with her. Carrie told members that this individual is an HR Manager at Owens in Streator and is familiar with our agency. Randy Freeman motioned to give Carrie Folken the authority to approve the appointment on behalf of the Chief Elected Officials pending her acceptance of being nominated to NCI Works. Motion was seconded by Kevin Reibel. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
Robert Albrecht			Kevin Reibel	X	
James Duffy	X		Wayne Reising	X	
Randy Freeman	X		Marilyn Shippert	X	
Steve Malavolti			Scott Toot		

Motion carried.

**Other Business**

Next Meeting

Jim informed members that the next meeting of the Chief Elected Officials will be February 22, 2021.

Randy asked Carrie how the contracted youth programs were going. She said that individuals could contact the Adult Education to see how they are offering the HSE curriculum. Carrie noted that the contracted programs funded by BEST, Inc. are mainly working electronically and through study packets.

Public Comments

None

Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Steve Malavolti and carried. Meeting adjourned at 7:40 p.m.

Jo Ann Johnson

Approved by:



Wayne Reising  
Secretary