

**Chief Elected Officials
Meeting Minutes
October 28, 2019**

The Chief Elected Officials meeting was called to order at 7:23 p.m. by Vice-Chairman James Duffy.

Name	Present	Absent	Name	Present	Absent
Robert Albrecht	X		Steve Malavolti		
James Duffy	X		Kevin Reibel	X	
Randy Freeman	X		Wayne Reising	X	
John Nicholson		X	Scott Toot	X	

PROXY: Steve Malavolti to Randy Freeman

OTHERS PRESENT: Pam Furlan, Jo Ann Johnson, Annette Pace

Approval of Meeting Minutes

Kevin Reibel motioned to approve the August 26, 2019 Meeting Minutes. Motion was seconded by Randy Freeman and carried.

Business Meeting

Election of Officer(s)

Kevin Reibel motioned to nominate James Duffy as Chairman. Motion was seconded by Robert Albrecht and carried. Robert Albrecht motioned to close nominations for Chairman. Motion was seconded by Wayne Reising and carried. James Duffy was elected as Chairman.

Wayne Reising motioned to nominate Kevin Reibel as Vice-Chairman. Motion was seconded by Randy Freeman and carried. Wayne Reising motioned to close nominations for Vice-Chairman. Motion was seconded by Randy Freeman and carried. Kevin Reibel was elected as Vice-Chairman.

Kevin Reibel motioned to nominate Wayne Reising as Secretary. Motion was seconded by Randy Freeman and carried. Wayne Reising was elected as Secretary.

NCI Works Reappointments Appointments

Pam Furlan informed members that Terry McGuire with Halo was nominated as a Whiteside County business representative on NCI Works replacing Barbara Majeski. She also said that Len Saunders with the Carpenters Local #790 was nominated to replace Fidencio Campos. Randy Freeman motioned to appoint Terry McGuire and Len Saunders to NCI Works effective October 28, 2019. Motion was seconded by Kevin Reibel and carried.

Approval to transfer from Dislocated Workers Grant to Adult Grant

Annette requested to transfer up to \$550,000 from the Dislocated Worker category to the Adult cost category due to the large volume of Adult enrollments and also to expect 80% of funding for both cost categories. She told members that we have requested similar transfers in the two previous years to expend Dislocated Worker funding rather than return it to the State. Robert Albrecht motioned to approve the grant transfer as requested. Motion was seconded by Scott Toot and carried.

Approval to establish a Trade Grant

Annette informed members that approval is needed to establish a Trade Grant for the period of October 1, 2019 – September 30, 2020. She told members that at this time there is only one customer in Trade but more are expected due to recent closures. Kevin Reibel motioned to approve the establishment of the Trade Grant for the period of October 1, 2019 – September 30, 2020. Motion was seconded by Randy Freeman and carried.

Approval to establish a Trade Case Management Grant (19-651004)

Annette told members that the State changed their process and included the Trade Case Management Grant with the 1E (Dislocated Workers Emergency Grant) that was approved at the August meeting. Therefore, she told members that no action is required to establish a Trade Case Management Grant at this time.

Review & Approval of Memorandum of Understanding Revisions

Pam presented a copy of the letter she received from the Interagency Technical Assistance Team outlining the changes that needed to be made to the PY 19 Memorandum of Understanding (MOU). Pam reported that most of the corrections were technical in nature and they have all been completed and submitted to DCEO for their review. She said that a copy of the complete MOU is available if anyone wanted to review it. Wayne Reising motioned to approve the MOU Modifications as presented. Motion was seconded by Robert Albrecht and carried.

Other Business

Audit Committee Chair Replacement

Jo Ann reported that she put this item on the agenda in error. It should have been on the BEST Board of Director's Agenda as a replacement for Kim Gouker on the Audit Committee is needed. Members agreed to address this issue at the BEST Board meeting in December.

LWIA #4 Chief Elected Officials Membership List

Jim informed members that a copy of the CEO Meeting List was included with the meeting materials for their information. If any corrections were necessary, please let Jo Ann know.

Next Meeting

Jim noted that the next CEO Meeting will be on Monday, December 16, 2019 following the BEST, Inc. Board of Directors meeting.

Public Comments

None

Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Scott Toot and carried. Meeting adjourned at 7:37 p.m.

Jo Ann Johnson

Approved by:

A handwritten signature in black ink, appearing to read "Wayne Reising". The signature is written in a cursive style with a large, sweeping flourish at the end.

Wayne Reising
Secretary