

**Chief Elected Officials  
Meeting Minutes  
April 23, 2018, 2018**

The Chief Elected Officials meeting was called to order at 7:33 p.m. by Chairman Kim Gouker.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Robert Albrecht			Steve Malavolti		
James Duffy	X		Kevin Reibel		
Randy Freeman	X		Ron Smith	X	
Kim Gouker	X		Jim Wentling		X

**PROXY:** Kevin Reibel to Ron Smith, Steve Malavolti to Randy Freeman, Robert Albrecht to James Duffy

**OTHERS PRESENT:** Kathy Day, Jo Ann Johnson

Approval of Meeting Minutes

Jim Duffy motioned to approve the February 26, 2018 Meeting Minutes. Motion was seconded by Ron Smith and carried.

Jim Duffy motioned to approve the March 19, 2018 Special Meeting Minutes. Motion was seconded by Randy Freeman and carried.

NCI Works Membership Update

Jo Ann disseminated an NCI Works Membership Matrix to members noting that Pam recently talked with Ron about refilling the business representative vacancy for Jo Daviess County. Ron said that he shared the information with some of the Jo Daviess County Board members and he would follow up with them this week.

PY 18 Resource Sharing Agreement

Kathy provided members with an overview of the PY 18 Resource Sharing Agreement. She reviewed the budget information for members noting that the final negotiations with the partners was scheduled for Friday, April 27, 2018. To date, Kathy said, all partners have been in agreement with the costs. She told members that she sends out invoices every 6-months to the partners for their share, reconciles the costs and redistributes the funds to the partners who have overpaid. Kathy said that she is seeking approval from the Chief Elected Officials pending the final negotiations with the partners. Kathy also pointed out that BEST, Inc., as the Title I Partner does not contribute towards the rest of the One Stop facility as they incur most of the LWIB costs.

Randy shared a report that he received from a customer of the One Stop who reported that staff were rude. Kathy said that comment cards are available for customers to complete. She said that

these cards are reviewed by the Oversight Committee and reported to NCI Works as part of their regular meetings. Jim commented that some people think others may be rude if they do not get the results that they want.

Jim Duffy motioned to accept the PY 18 Resource Sharing Agreement as presented, pending the final negotiations by the partners. Motion was seconded by Randy Freeman and carried.

Outcome Report of Annual Budget Negotiations for PY 2018

Kathy reported that the Outcome Report of Annual Budget Negotiations for PY 2018 will be submitted to DCEO after the cost negotiations with the partners on Friday (April 27). She said that the form will require the signature of the CEO Chair (Kim Gouker). No action was necessary.

Other Business

None

Public Comments


None

Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Ron Smith and carried. Meeting adjourned at 7:52 p.m.

Jo Ann Johnson

Approved by:

  
Kevin Reibel  
CEO Secretary