

**Business Employment Skills Team, Inc.
Human Resource Committee Meeting
June 2, 2014
1:00 p.m.
Wipfli Office, Sterling**

REVISED AGENDA

Call to Order

Roll Call

Approval of April 25, 2014 Meeting Minutes (Enclosed) (*Action Item*)

Business Meeting

- ✓ HR Committee Responsibilities (Enclosed)
- ✓ Holiday & Paid Hour Off Accrual
- ✓ Employee Handbook Review (*Possible Action Item*)
 - Employee Insurance Benefit for staff who work less than 30 hours/week and exhaust Paid Hours Off
 - Leave of Absence
- ✓ Re-evaluation of Fiscal Job Description and Salary (*Possible Action Item*)
- ✓ Performance Based Raises for Employees (*Possible Action Item*)

Other Business

Public Comments

Adjournment