

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Bylaws Committee Meeting
December 16, 2013

The Bylaws Committee of the Business Employment Skills Team, Inc. Board of Directors' meeting was called to order at 5:30 p.m. by Rick Ketchum, Acting Chairman.

MEMBERS PRESENT: Rick Ketchum, Betty Steinert, Joe Panzica, Ron Smith

OTHERS PRESENT: Pam Furlan, Jo Ann Johnson

Referring to a draft of the BEST, Inc. Board of Directors' Bylaws, Rick informed members that corrections/changes are identified in "red".

Pam informed members that the Bylaws were amended to account for the membership changes due to the merging of the 2 Local Workforce Areas. She added that amendments were also included to comply with the Open Meetings Act.

Members reviewed the draft Bylaws in entirety noting one type on Page 4, Line 2 which should read: "The Board of Directors of the Business Employment Skills Team, Inc. is composed of members of the Chief Elected Officials of Local Workforce Area #4 and eight members from the business and/or education community of Local Workforce Area #4".

Betty Steinert motioned to recommend to the full BEST, Inc. Board of Directors' approval of the Bylaws as presented and corrected. Motion was seconded by Joe Panzica and carried.

Joe Panzica motioned to elect Rick Ketchum as Chairman of the Bylaws Committee. Motion was seconded by Betty Steinert and carried.

With there being no further business, Betty Steinert motioned to adjourn. Motion was seconded by Ron Smith and carried. Meeting adjourned at 5:40 p.m.

Jo Ann Johnson