

**BUSINESS EMPLOYMENT SKILLS TEAM, INC.  
CHIEF ELECTED OFFICIALS' MEETING MINUTES  
February 24, 2014**

The Chief Elected Officials' Special Meeting was called to order at 7:57 p.m. by Vice-Chairman Kim Gouker.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Robert Albrecht	X		Rick Ketchum		X
James Duffy	X		Joe Panzica	X	
Kim Gouker	X		Kevin Reibel	X	
William Holmes	X		Ron Smith		X

Rick Ketchum – Proxy to Kim Gouker

**OTHERS PRESENT:** Pam Furlan, Kathy Day, Jo Ann Johnson

Approval of Meeting Minutes

Jim Duffy motioned to approve the December 16, 2013 Meeting Minutes as presented. Motion was seconded by Robert Albrecht and carried.

**New Business**

Workforce Investment Board (WIB) Appointment(s)

Pam informed members that she talked with Dana McCoy (CGH Whiteside County) about being nominated to the NCI Works Board. Dana told Pam that the new Human Resource Manager replacing Tom McCawley may be a better fit for the Board. Pam said that she talked with Jim Duffy prior to the meeting and at this time does not have any recommendation for a NCI Works Board appointment.

Since the CEO mailing, Pam informed members that Lori Pemberton (Experience Works) has resigned her position and has taken another job. Pam said that she has contacted Lori's supervisor to see if they will be replacing the position in our area. Pam reminded members that Experience Works is one of the Partners in the Workforce System.

Ratify Approval of PY 13 Memorandum of Understanding

Pam told members that she was notified that IL Department of Employment Security had some questions regarding the MOU and Resource Sharing Agreement and therefore no action was needed on this item.

### Other Business

Pam provided members with a copy of the WIB Budget and provided an overview of the line items. Pam told members that under the law, the CEOs have to approve the budget in conjunction with the Workforce Investment Board (WIB). She said that the budget will be presented at the next WIB meeting and will need to be acted on by the CEOs at their April meeting.

### Public Comments

None

### Adjournment

With there being no further business, Jim Duffy motioned to adjourn. Motion was seconded by William Holmes and carried. Meeting adjourned at 8:06 p.m.

Jo Ann Johnson

Approved by:

Kevin Reibel  
Secretary