

**Chief Elected Officials  
Meeting Minutes  
April 27, 2015**

The Chief Elected Officials meeting was called to order at 8:040 p.m. by Chairman Rick Ketchum.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Robert Albrecht	X		Rick Ketchum	X	
James Duffy	X		Steve Malavolti	X	
Randy Freeman	X		Kevin Reibel	X	
Kim Gouker	X		Ron Smith	X	

**OTHERS PRESENT:** Pam Furlan, Kathy Day, Jo Ann Johnson

Approval of Meeting Minutes

Randy Freeman motioned to approve the February 23, 2015 Meeting Minutes as presented. Motion was seconded by Ron Smith and carried.

**New Business**

WIOA Update

Pam informed members that she received the policy regarding the designation of local workforce development areas. She disseminated a copy of the WIOA Transition Policy to members and provided an overview of the criteria. Referring to the document, Pam said that Section I A listed four conditions which would qualify for automatic designation. Since our local area was designated after July 22, 2012, Pam said, we would not meet the first criteria. Pam continued by saying that as listed in Section 1 B, the Governor may approve a request for initial designation as a local workforce development under WIOA from any area that was designated as a local area under WIA, but failed to meet all requirements of Section I A. Pam told members that our local area can request designation under Section B 3 which stats the local area has the capacity and resources necessary to effectively administer workforce programs, including available education and training providers in the local area. Pam said that since she received the Policy today it was not included on the Agenda for an action item. Members discussed the document and stated that since the topic had been discussed at previous meetings they agreed to sign the form as presented. Pam said that she would contact the Chief Elected Officials of LaSalle, Putnam and Bureau Counties to obtain the County Board Chair signatures.

Pam told members that since the composition for the local Workforce Board is not due until September 30, 2015 the Policy has not been released. Pam said that there are some good members on the current Workforce Board who attend on a regular basis. She said some members attend sometimes or not at all while others attend committee meetings and not the full board meetings. Regarding the workforce board composition, Pam said that 51% has to

represent business and 20% has to be workforce representatives. Pam continued by providing an overview of the categories that must be represented on the workforce board. At the last meeting, Pam said, she provided members with some scenarios of the composition of the workforce board. She told members that she would like to keep as many of the current members as possible, however, that may reduce the number of members for a particular county. Pam said that if agreed, the Chief Elected Officials can allow a workforce board member from another county represent their respective county.

In discussing the current workforce board membership, members agreed with Pam about retaining as many current members as possible. During the discussion of the county breakdown of workforce board members, the Chief Elected Officials agreed to allow a workforce board from one particular county represent another county. Pam stated that currently each county has a minimum of two representatives, however, she said that she will work on some scenarios and present them at the June CEO Meeting. Jim asked Pam to present only one scenario that would meet the criteria for the workforce board. Members agreed with Jim in presenting one option for the workforce board. Pam said she would also bring NCI Works attendance records to the June meeting for members review.

#### Review & Approval of Plan Modification

Kathy provided members with an overview of the Plan Modification. She said that the modification increases the lifetime ITA cap from \$10,000 to \$13,000. Kathy explained that currently the \$10,000 cap does not include the costs of training materials. In order to cover the costs for the training materials, Kathy said that waivers were completed to allow for the purchase of training materials or other monetary assistance that is needed. Kathy told members that increasing the cap to \$13,000, which includes training materials, will make it easier to budget.

Pam told members that other changes to the plan included allowing youth to work up to 29 hours per week and receive at least minimum wage. Pam explained that BEST, Inc. is the employer of record for individuals enrolled in the work experience programs. BEST, Inc. would be subject to the Affordable Care Act for these individuals if they were allowed to work 30 hours per week, Pam said.

In closing, Pam said that the development of the WIOA Plan will be broad so that not every change regarding policy will need to be approved by the NCI Works Board and CEOs.

Kevin Reibel motioned to approve the Plan Modification as presented. Motion was seconded by Randy Freeman and carried.

#### Other Business

None

#### Public Comments

None

Adjournment

With there being no further business, Kim Gouker motioned to adjourn. Motion was seconded by Steve Malavolti and carried. Meeting adjourned at 8:30 p.m.

Jo Ann Johnson

Approved by:



Kevin Reibel  
Secretary