

**Business Employment Skills Team, Inc.  
Human Resource Committee Meeting  
August 25, 2014  
5:00 p.m.  
Old Lee County Courthouse, Dixon, IL**

## **AGENDA**

Call to Order (Kathy Enbom)

Roll Call

Approval of June 2, 2014 Meeting Minutes (Enclosed) (*Action Item*)

Business Meeting

- ✓ Discuss and Approve HR Committee's Purpose & Procedures (Enclosed) (*Action Item*)
- ✓ Delta Dental Insurance Renewal (will be provided under separate cover) (*Action Item*)
- ✓ Exit Interview for Mike Winters (sent under separate cover)
- ✓ Executive Director Performance Evaluation & Review of Contract for Kathy Day  
(Performance Review will be available at the meeting)  
(Copy of Current Contract enclosed)
- ✓ Executive Director Performance Evaluation & Review of Contract for Pam Furlan  
(Performance Review will be available at the meeting)  
(Copy of Current Contract enclosed)

Other Business

- ✓ Exit Interview Form (Enclosed) (*Possible Action Item*)
- ✓ Other Recommendations from HR Committee (*Possible Action Item(s)*)

Public Comments

Adjournment