

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
TELECONFERENCE ON ZOOM**

**August 24, 2020
6:30 p.m.**

“Waiting Room” will open at 6:15 p.m. Please mute your device unless participating in a discussion or voting on an item.

**Join Zoom Meeting
<https://us02web.zoom.us/j/89077749369>**

Meeting ID: 890 7774 9369

**Dial by your location
+1 312 626 6799 US (Chicago)
Meeting ID: 890 7774 9369**

AGENDA

- I. Call to Order (Kevin Reibel / Kathy Enbom)
- II. Roll Call
- III. Approval of the June 22, 2020 Meetings Minutes **(Page 1)** *(Action Item)*
- IV. Public Comments
- V. **Executive Director Report**
 - Covid 19 – IE Layoff Aversion Grant Update **(Page 7)**
 - Opioid Grant Update **(Page 7)**
 - PY 19 DCEO Monitoring **(Page 8)**
 - NCI Works Activities **(Page 8)**
 - a. NCI Works Committee’s Goals Process
 - b. Youth Contracts
 - c. Getting the word out
 - Offices **(Page 9)**
 - Staffing Updates **(Page 9)**
 - Staff Recognitions **(Page 10)**

Contacts (Page 10)

PY 19 Dashboard (Page 12)

PY '20 Participant Reports (Page 17)

PY '20 Business Relations Unit Report (Page 18)

Customer Success Stories (Page 19)

VI. Finance Director Report (Annette Pace) (Page 20)

1. Trade Grant Update
2. PY 18 WIOA Update
3. 1E Supplemental DW Funding Update
4. Opioid Grant Update
5. PY 19 WIOA Update
6. PY 20 WIOA Update
7. PY 19 Apprenticeship Grant Update
8. PY 18 Layoff Aversion Grant Update
9. PY 17 Local Incentive Grant Update
10. Approval of the Fiscal Reports for May & June 2020 (Separate Documents) (Action Item)

VII. HR Committee Meeting

- Discussion of Proposed Sick/PHO Policies (Page 22) (Action Item)
- Discussion about Executive Director Performance Evaluation (Page 24) (Possible Action Item)

VIII. **Other Business**

A. Next Meeting: October 26, 2020

IX. **Adjournment**