REvised Agenda

Call to Order

Selection of an HR Committee Chairperson

Roll Call

Approval of December 16, 2019 Meeting Minutes (Page 1) (Action Item)

Business Meeting

- Review and Approval of Revised/Updated Employee Handbook & Job Descriptions (Sent under separate cover) (Summary on Page 4) (Jo Ann Johnson/Carrie Folken) (Action Item)
- Request to Waive PHO Carry-Forward for this Program Year (if applicable) (Carrie Folken) (Page 5) (Action Item)
- Organizational Chart for BEST, Inc. (Informational) (Carrie Folken) (Page 6)
- Review and Approval of Revised Employee Job Description and Salary Adjustment (Page 7) (Carrie Folken) (Action Item)
- PY 19 Staff Evaluation Annual Performance Evaluation Results (Carrie Folken) (Page 12)
- Adjusted Salary Ranges based on COLA (Informational) (Annette Pace) (Page 13)
- Review and Approval of Employee Salary Increases (Page 13) (Carrie Folken/Annette Pace) (Action Item)
- Review and Approval of Career Advisor Job Description change (Page 14) (Carrie Folken) (Action Item)

Other Business

Public Comments

Adjournment