

Business Employment Skills Team, Inc.
Human Resource Committee Meeting Minutes
June 24, 2019

The BEST, Inc. HR Committee Meeting was called to order at 5:14 p.m. by Acting Chair Kevin Reibel

MEMBERS PRESENT: James Duffy, Kevin Reibel, Wayne Reising

PROXY: Kathy Enbom to Wayne Reising

OTHERS PRESENT: Pam Furlan, Jo Ann Johnson, Carrie Folken

Approval of Meeting Minutes

Wayne Reising motioned to approve the February 25, 2019 Meeting Minutes as presented. Motion was seconded by Jim Duffy and carried.

Business Meeting

Adjusted Salary Ranges based on Cost of Living Adjustment (COLA)

Pam referred members to the adjusted salary ranges based on COLA that was included with the meeting materials. Pam informed members that the top end of the salary ranges were adjusted to reflect the 2.80% COLA.

Employee Salary Increases

Annette recommended to provide all employees with a 3% Merit Increase. Members reviewed the Employee Information List that was included with the meeting materials. After discussion, Jim Duffy motioned to grant a 3% across the board increase to all staff except the one employee who has exceeded the top end of the salary cap. Jim motioned to give that employee a bonus in the amount of \$1,820.92. Motion was seconded by Wayne Reising and carried.

Other Business

None

Public Comments

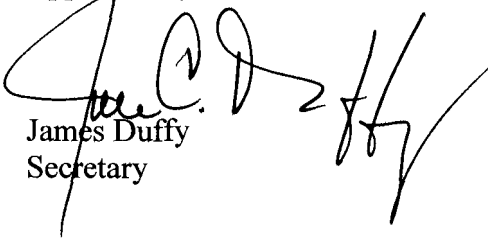
None

Adjournment

With there being no further business, Wayne Reising motioned to adjourn. Motion was seconded by Jim Duffy and carried. Meeting adjourned at 5:30 p.m.

Jo Ann Johnson

Approved by:



James Duffy
Secretary