

**Business Employment Skills Team, Inc.  
Human Resource Committee Meeting  
August 26, 2019  
5:00 p.m.  
Lee County Board Room, Old Lee County Courthouse  
Dixon, IL**

## **AGENDA**

Call to Order

Roll Call

Approval of June 24, 2019 Meeting Minutes **(Page 1)** *(Action Item)*

Business Meeting

- Employee Dental Insurance Renewal **(Page 3)** *(Action Item)*
- BEST, Inc. Incentive/Cost of Living Award Policy **(Page 4)** *(Action Item)*
- Employee Telephone Usage Policy **(Page 5)** *(Action Item)*
- Memorandum of Understanding/Resource Sharing Agreement Policy **(Page 5)** *(Action Item)*

**Executive Session** (5 ILCS 120/2 (c) 1 – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.)

- Review of August 27, 2018 Executive Session Meeting Minutes (will be sent under separate cover)
- Review of October 22, 2017 Executive Session Meeting Minutes (will be sent under separate cover)
- Executive Director Performance Evaluation (will be sent under separate cover) *(Action Item)*
- Executive Director Contract Negotiations *(Action Item)*

Other Business

Public Comments

Adjournment