

**Business Employment Skills Team, Inc.**  
**Human Resource Committee Special Meeting Minutes**  
**March 26, 2018**

The BEST, Inc. HR Committee Meeting was called to order at 6:00 p.m. by Chairperson Kathy Enbom.

**MEMBERS PRESENT:** Kathy Enbom, Wayne Reising, James Duffy

**MEMBERS ABSENT:** Kevin Reibel

**OTHERS PRESENT:** Annette Pace

Kathy Enbom informed members that the purpose for this Special Meeting was to discuss an employee grievance.

Jim Duffy motioned to convene in Executive Session under 5 ILCS 120/2 (c) 1 – The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Motion was seconded by Wayne Reising. Roll call vote was taken.

**MEMBERS PRESENT:** Kathy Enbom, Wayne Reising, Jim Duffy

After a review of the complaint filed, Annette Pace was asked to join the meeting. Annette Pace was given an opportunity to discuss her experience and members asked her what her desired outcome to settle the grievance was. She told members that her desired outcome would be an apology. Members thanked Annette for attending the meeting and members continued their discussion.

Wayne Reising motioned to reconvene from Executive Session. Motion was seconded by Jim Duffy and carried. Roll Call vote was taken:

**MEMBERS PRESENT:** Kathy Enbom, Wayne Reising, Jim Duffy

It was agreed that Kathy Enbom would convene a meeting between the two parties of the grievance. Members also agreed that Wayne Reising, along with Kathy Enbom would witness the apology.

Other Business

None

Public Comments

None

Adjournment

With there being no further business, Jim Duffy motioned to adjourn. Motion was seconded by Wayne Reising and carried. Meeting adjourned at 7:00 p.m.

Kathy Enbom