

**Chief Elected Officials
Meeting Minutes
June 25, 2018**

The Chief Elected Officials meeting was called to order at 6:55 p.m. by Chairman Kim Gouker.

Name	Present	Absent	Name	Present	Absent
Robert Albrecht	X		Steve Malavolti	X	
James Duffy	X		Kevin Reibel		
Randy Freeman		X	Ron Smith		X
Kim Gouker	X		Jim Wentling		X

PROXIES: Kevin Reibel to Jim Duffy

OTHERS PRESENT: Pam Furlan, Jo Ann Johnson

Business Meeting

Approval of Meeting Minutes

Jim Duffy motioned to approve the April 23, 2018 Meeting Minutes. Motion was seconded by Steve Malavolti and carried.

Jim Duffy motioned to approve the May 10, 2018 Special Meeting Minutes. Motion was seconded by Steve Malavolti and carried.

Business Meeting

NCI Works Membership Update

Pam informed members that Brandon Rumler resigned from NCI Works and a replacement is need to fill his vacancy. She explained that we have been trying to refill a vacancy from Jo Daviess County but have been unsuccessful in finding a person that is interested. Pam told members that the Chief Elected Officials have 90 days to refill a vacancy. She said that she has contacted an individual who does attend one of the committee meetings on a regular basis to see if he would be interested. Pam said that she may have another individual that may be interested if this person declines. Due to the short time limit to refill the vacancy, Robert Albrecht motioned to give Pam the authority on behalf of the Chief Elected Officials to appoint an NCI Works member to refill the vacancy. Motion was seconded by Steve Malavolti and carried.

Agreement for a Single Entity Performing Multiple Roles

Pam informed members that this topic was discussed at the BEST, Inc. Board of Directors' meeting held prior to the Chief Elected Officials Meeting. Steve Malavolti motioned to approve the revised Agreement for Single Entity Performing Multiple Roles along with the 2 separate documents that were explained at the BEST, Inc. Board meeting. Motion was seconded by

Robert Albrecht. Motion carried. Jim Duffy voted no.

One Stop Operator Agreement

Pam referred members to the One Stop Operator Agreement that was included with the meeting materials. She told members that this is an agreement between the Chief Elected Officials, NCI Works (local Workforce Board for Bureau, Carroll, Jo Daviess, LaSalle, Lee, Ogle, Putnam and Whiteside Counties), and the One Stop Operator Consortium. Pam reminded members that the One Stop Operator Consortium consists of the IL Department of Employment Security, IL Department of Vocational Rehabilitation, IL Valley Community College Adult Education and Business Employment Skills Team, Inc. Pam told members that the Agreement outlines the roles and responsibilities of each party. Steve Malavolti motioned to approve the One Stop Operator Agreement. Motion was seconded by Robert Albrecht and carried.

PY 17 Plan Modification

Pam presented the PY 17 Plan Modification to members. She said that the modification incorporates an additional \$32,383.00 to our formula funds. Pam said that the State of Illinois had some additional funds and disbursed it to the Local Workforce Areas. Robert Albrecht motioned to approve the PY 17 Plan Modification. Motion was seconded by Jim Duffy and carried.

PY 18 Plan Approval

Pam then presented the PY 18 Plan to members. She told them that this Plan incorporates new money and establishes a new grant. Pam told members that Plans can be modified at any time. Steve Malavolti motioned to approve the PY 18 Plan as presented. Motion was seconded by Jim Duffy and carried.

PY 18 Memorandum of Understanding (MOU) Modification

Pam then provided an overview of some of the narrative changes to the MOU. She reminded members that the MOU is the Agreement between each of the Partners of the One Stop System. Although there were some technical changes to the narrative section, the more significant changes was in the Resource Sharing Agreement (Budget). Pam told members that the Budget shows how each of the partners will pay for the system and center. The MOU narrative section, Pam said, is for three years so it will not expire until 2020. The Budget, Pam said, needs to be done each year. Jim Duffy motioned to approve the PY 18 MOU Modification and Resource Sharing Agreement (Budget) as presented. Motion was seconded by Steve Malavolti and carried.

IL Workforce Partnership Representative Appointment Form

Pam informed members that the Illinois Workforce Partnership (IWP) is the association of workforce directors in Illinois. Pam said that each local area is allowed up to 2 representatives on IWP, however, with Kathy Day leaving BEST, Inc. Pam will be the only member. Due to

this change, Pam said, a new appointment form needs to be approved by both the NCI Works and Chief Elected Official Chair. Jim Duffy motioned to approve Pam to serve on the IWP. Motion was seconded by Steve Malavolti and carried.

Other Business

Ogle County Realignment Update

Pam referred members to a copy of the newspaper article that was included with the meeting materials. Members stated that the article was well written. Pam commented that the topic of the Realignment was not included on the Workforce Board's agenda last week. Kim told members that he and Pam will continue to keep members informed on this topic.

Workforce Development Week

Pam informed members that Workforce Development Week will be held from August 27 – September 2, 2018 and requested to attend the respective County Board Meetings either during July or August. Members agreed.

Public Comments

None

Adjournment

With there being no further comments, Steve Malavolti motioned to adjourn. Motion was seconded by Kevin Reibel (by proxy). Motion carried. Meeting adjourned at 8:19 p.m.

Jo Ann Johnson

Approved by:



Kevin Reibel
Secretary